

MINUTES OF REGULAR MEETING OF COMMISSIONERS  
OF PUBLIC UTILITY DISTRICT NO. 3  
OF MASON COUNTY, WASHINGTON

President Gott called a regular meeting of the Mason County PUD No. 3 board of commissioners to order at 10:00 a.m. The meeting was held in the PUD 3 auditorium, at 2621 E Johns Prairie Road in Shelton, Washington, on Tuesday, April 12, 2016.

District officers present were: Commissioners, Thomas J. Farmer, Linda R. Gott and Bruce E. Jorgenson; Manager Annette Creekpaum; Finance Manager/Auditor Sherry Speaks; Treasurer Brian Taylor; and Attorney Robert Johnson.

The following PUD 3 personnel were present: Director of Business Services John Bennett; Director of Business Operations Michelle Burleson; Line Foreman Rob Coleman; Engineering and Community Relations Manager, Justin Holzgrove; Telecommunications Manager Dale Knutson; Power Supply Manager Michele Patterson; Director of Engineering Terry Peterson; Records Coordinator Jennifer Renecker; Safety and Environmental Compliance Manager Bob Smith; and Administration and Communication Services Manager Lynn Eaton (recorded minutes).

Members of the public in attendance were Susan Lee and Lori Johnson of Belfair.

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Ms. Gott reviewed the items listed on the consent agenda. Mr. Farmer moved, motion seconded by Mr. Jorgenson, to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

- |  |                       |
|--|-----------------------|
| a. Minutes of the March 29, 2016 special commission meeting.   |                       |
| b. Voucher Nos. (dated April 5, 2016) 136379 through 136481<br>(Includes electronic funds transfer payment Nos. 2615- 2619.) | — \$ 129,355.02       |
| c. Voucher Nos. (dated April 12, 2016) 136482 through 136566<br>(Includes electronic funds transfer payment Nos. 2620-2780.) | — \$ 894,494.96       |
|  | TOTAL \$ 1,023,849.98 |

\* Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

PUBLIC COMMENT

PUD 3 Line Foreman Rob Coleman addressed the commission seeking additional information regarding the reorganization of the Belfair line crews.

Belfair resident Lori Johnson expressed concern as a bus driver in North Mason and as a customer that the change in the Belfair line crew headquarters to Shelton may impact emergency response time.

STAFF REPORTS

Mrs. Creekpaum noted that while customer commitment jobs are normally not reported on in public meetings, one particular job may be of interest to the commission due to the extensive amount of planning and collaboration that went into it. She asked Mr. Holzgrove to give a brief overview of the Big Creek Camp Ground job near Lake Cushman.

Mr. Holzgrove explained that the engineering department has been working to extend power up North Lake Cushman Road to the intersection of North Staircase Road, but has been unable to secure easements until recently. In a partnership with Tacoma Power, the National Forest Service is providing easements to extend power to the Big Creek Campground in an effort to provide another recreational area near Lake Cushman. The job is slated to be completed by Memorial Day Weekend. Mrs. Creekpaum added that joint trenching was offered to other utility providers as it is with other jobs requiring trenching.

At Mrs. Creekpaum's request Mr. Myer gave a government relations report. Among other topics of interest, he shared the comments that the Carbon WA group gave in response to Mason PUD's resolution that was passed in opposition of I-732. Unfortunately the group has inaccurate information regarding the process for fuel mix reporting.

Mrs. Creekpauam gave a report on the grid modernization project, sharing that 24 routers, 18 meters, and one collector have been installed to date. She also noted that the customer service portion of the software conversion to NISC will go live on May 2.

Mrs. Creekpauam informed the commission that the Belfair line crew has been informed that it will report to the Shelton Operations Center on May 16 in an effort to improve efficiencies and flexibility in work load. She explained that the labor management meetings are taking place to bargain the effects of the move.

#### COMMISSIONERS REPORT

Ms. Gott reported her attendance at the Public Power Council meetings last week and NoaNet later today.

#### DISCUSSION ITEMS

Commissioners discussed the various options for the Belfair customer service department including: moving the office into the downtown business area of Belfair; closing the office completely; or leaving it as is. Mrs. Creekpauam expressed that her recommendation is to move the office into the downtown business area of Belfair. She explained that having a presence in Belfair is critical since over 1,000 customers per month visit the office. She also pointed out that the current location is not convenient and is in a dangerous location for customers and staff. Mrs. Creekpauam expressed that staff will continue to study the issue and bring a formal recommendation to the board at a later date.

Concerns were raised about the service availability to the North Mason area with the line crew moving its headquarters to the Johns Prairie operations center in Shelton. Mr. Johnson explained that crews don't respond to outages during normal business hours from the Belfair warehouse, instead crews are out in the field working on maintenance or regular work when an outage may occur and the closest available crew would be dispatched. However after hours, he noted, the Shelton crews are often the crews responding to the calls. Commissioners Gott and Farmer both mentioned that they had received calls from concerned customers.

#### GOOD OF THE ORDER

After a calendar review and with no further business appearing, the commission meeting adjourned at 11:08.

---

Linda R. Gott, President

ATTEST:

---

Bruce E. Jorgenson, Vice President

---

Thomas J. Farmer, Secretary