

MINUTES OF REGULAR MEETING OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO. 3
OF MASON COUNTY, WASHINGTON

Vice President Jorgenson called a regular meeting of the Mason County PUD No. 3 board of commissioners to order at 10:00 a.m. The meeting was held in the PUD 3 auditorium, at 2621 E Johns Prairie Road in Shelton, Washington, on Tuesday, December 27, 2016.

District officers present were: Commissioners, Thomas J. Farmer and Bruce E. Jorgenson (Linda R. Gott was on vacation). Manager Annette Creekpaum; Finance Manager/Auditor Sherry Speaks; Treasurer Brian Taylor; and Attorney Robert Johnson.

The following PUD 3 personnel were present: Director of Business Services John Bennett; Customer Service Manager Diane Hennessy; Director of Engineering and Utility Services Dale Knutson; Public Information & Government Relations Manager Joel Myer; Energy Resources Manager Michele Patterson; Director of Engineering Terry Peterson; and Administration & Communication Services Manager Lynn Eaton (recorded minutes).

Members of the public in attendance were Randy Lewis of Shelton and Dedrick Allen of *Mason Web TV*.

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Mr. Jorgenson reviewed the items listed on the consent agenda Mr. Farmer moved, motion seconded by Mr. Jorgenson, to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

- a. Minutes of the December 13, 2016, regular commission meeting.
 - b. Minutes of the December 19, 2016, public hearing and special commission meeting.
 - c. Voucher Nos. (dated December 20, 2016) 139805 through 139888 — \$ 290,373.51
(Includes electronic funds transfer payment Nos. 5442-5447.)
 - d. Voucher Nos. (dated December 27, 2016) 139889 through 139988 — \$ 1,284,191.97
(Includes electronic funds transfer payment Nos. 5448-5603.)
- TOTAL \$ 1,574,565.48
- e. Void accounts payable check for the week ending December 23, 2016, in the total amount of \$657.98.

* Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

COMMENTS FROM THE PUBLIC

No public comment.

ACTION ITEMS

Recommendation was made to adopt Resolution No. 1680, "Declaring the 2017 Regular Board of Commissioners' Meeting Schedule and Location." Since the current schedule of the second and fourth Tuesday of each month created some conflicts with travel and holidays, staff recommended a modified schedule which would be posted on the Districts website in order to avoid having to cancel and schedule special meetings.

Mr. Farmer moved, motion seconded by Mr. Jorgenson, to adopt Resolution No. 1680, "Declaring the 2017 Regular Board of Commissioners' Meeting Schedule and Location." MOTION PASSED UNANIMOUSLY.

STAFF REPORTS

Mrs. Creekpaum provided an engineering report to the commission. She noted that 252 applications for permanent new services have been accepted year to date, compared to 165 during the same period in 2015.

Mrs. Creekpaum informed the commission that a report from the Economic Development Council of Mason County showed that the agency worked on 10 recruitment cases, 4 retention cases, and 13 expansion cases in 2016.

Mrs. Creekpaum announced that the District received notice that it received its twelfth consecutive national award for its Comprehensive Annual Financial Report (CAFR) for its 2015 Annual Report. The award was established by the Government Finance Officers Association and encourages state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure.

Mrs. Creekpaum reported that the District has begun a pilot project testing the prepaid meters. Mrs. Hennessy explained that in order to ensure that the L+G meters and NISC software are working seamlessly, the utility will be testing the meters with employees through a couple of billing cycles. She said that in April or May the meters will be available to customers at their request. One of the major benefits to low income customers and customers with poor credit history will be the ability to avoid a large deposit.

Mrs. Creekpaum reported that the West Canal Community Broadband Project (WCCBP) group has requested a formal response to their request for a wireless broadband option to serve the area. She said staff would be contacting them regarding their options.

Mrs. Creekpaum noted that staff will be proposing the purchase of a new tree-trimming truck at the January 17th meeting. She said the purchase has been postponed for a couple of years, and the funds are available in the vehicle replacement fund.

Mrs. Creekpaum informed the commission that the first phase of the customer survey regarding telecommunications is complete. Robinson Research conducted a telephone survey reaching 432 of the PUD's customers to ask a series of questions regarding the future of PUD 3's fiber system. The next step, she explained would be to conduct an online survey to capture a broader spectrum of the customer base. So far, the results have been favorable towards extending the PUD's fiber system. Mrs. Creekpaum gave the commission an update on the outage that affected the Tahuya area.

COMMISSIONERS' REPORT

No report.

GOOD OF THE ORDER

After a calendar review and with no further business appearing, the commission meeting adjourned at 10:17.

Linda R. Gott, President

ATTEST:

Bruce E. Jorgenson, Vice President

Thomas J. Farmer, Secretary