

MINUTES OF PUBLIC MEETING OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO. 3
OF MASON COUNTY, WASHINGTON

President Jorgenson called a regular meeting of the Mason County PUD No. 3 board of commissioners to order at 10:00 a.m. The meeting was held in the PUD 3 auditorium (Skookum Room) at 2621 E Johns Prairie Road in Shelton, Washington, on Tuesday, December 18, 2018.

District officers present were: Commissioners, Thomas J. Farmer; Bruce E. Jorgenson; Manager Annette Creekpau; Risk Manager/Auditor Brian Taylor; Finance Manager/Treasurer Sherry Speaks; Attorney Robert Johnson; Commissioner Gott was absent

The following PUD 3 personnel were present: Director of Business Services John Bennett; Asst. Public Information & Govt. Relations Manager Lynn Eaton; Telecommunications & Community Relations Manager Justin Holzgrove; Director of Engineering & Utility Services Dale Knutson; Public Information & Govt. Relations Manager Joel Myer; Administration Services Manager Mary Taylor (recorded minutes)

Member of the public in attendance was: Randy Lewis of Shelton.

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Mr. Jorgenson reviewed the items listed on the consent agenda Mr. Farmer moved, motion seconded by Mr. Jorgenson to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

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| a. | Minutes of the December 4, 2018 regular commission meeting. | | |
| b. | Voucher Nos. (December 11, 2018) 148365 through 148440
(Includes electronic funds transfer payment Nos. 14666–14692) | \$ | 398,526.70 |
| c. | Voucher Nos. (December 18, 2018) 148441 through 148535
(Includes electronic funds transfer payment Nos. 14693–14880) | \$ | <u>3,075,754.91</u> |
| | TOTAL | \$ | 3,474,281.61 |
| d. | Voided checks for the week ending December 14, 2018 in the total amount of \$4,725.02 | | |

*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

COMMENTS FROM THE PUBLIC

No public comment was given

STAFF REPORT

At Mrs. Creekpau's request, Mrs. Speaks reviewed the status of the budget as of November 30, 2018, with the commissioners. The month-end receipts for November were \$5.7 million, expenditures were \$5.3 million. Finishing the month of November with a budget balance of \$460,694 and a year to date balance of \$1.9 million. She stated that the balance of funds will be used toward large invoices expected from the radio and security projects which were already approved and expected in 2018. Mrs. Speaks

noted that 1.0 Million dollars of the available budget balance at year-end will be placed in the EVR fund for equipment purchases in 2019, as the need was identified through the 2019 budget process.

Mrs. Speaks then provided the treasurer's report of funds through November 2018. The opening cash balance for November was \$4.6 million and was \$4.6 million at month's end. The total of all funds at month-end were \$29 million.

At Mrs. Creekpaum's request, Mr. Myer reported on recent weather-related power outages affecting Mason County. Mr. Myer also provided a legislative update. He stated that Governor Inslee's agenda has been released. It contains 36 different ORCA Task Force recommendations. One being a three quarter (3/4) of a million-dollar allowance for the removal of the Snake River Dam, flexible spill proposal, and a broadband bill.

At Mrs. Creekpaum's request, Mr. Knutson reported on the December 12, 2018 NoaNet meeting. He stated that the NoaNet Board asked for member input for the possibility of future funding of NoaNet projects. Nine of Ten-member utilities verbally agreed to assist with funding projects through a bridge loan. The projects will be reviewed monthly or at least quarterly by the NoaNet Board. A Resolution outlining the funding will be presented at the February meeting.

At Mrs. Creekpaum's request, Mrs. Eaton reported on the recent Christmas Town Kiwanis parade entry. Mrs. Eaton said Mason PUD 3 decorated a PUD truck as a snowman with LED lights and received the award of "Best of Parade". Several employees worked on this project and participated in the parade itself. The PUD also provided an LED lighting display on the Christmas tree located in downtown Shelton. This is a great opportunity to educate the community and future ratepayers on the use of these energy saving lights.

Mrs. Creekpaum said that PUD 3 employees were recently challenged by Public Power Council (PPC) to provide them with a recording of employees performing the Electric Slide. Approximately 45 employees participated in the video as well as recordings of line trucks participating. Segments of the video were shown at the PPC annual meeting. This was a great team building exercise and Mrs. Creekpaum believes it is a good opportunity to challenge other utilities to do the same.

COMMISSIONERS' REPORT

Mr. Farmer reported that he attended the 2018 Re-Wire Policy Conference in Seattle.

Mr. Jorgenson expressed his honor in being the President of the Board this last year. Mr. Farmer will begin his rotation as President in 2019.

GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:24 a.m.

Thomas J Farmer, President

ATTEST:

Linda R. Gott, Vice President

Bruce E. Jorgenson, Secretary