Solar PV Customer Checklist

[ ] For detailed information about selecting and installing a solar PV system, please visit www.pud3.org/solar.

[ ] Choose a licensed renewable energy contractor to discuss your location’s solar potential and ideal system size. PUD 3 recommends getting at least three quotes.
   Installation Company: ___________________________________________
   Contractor Name & Phone: _______________________________________

[ ] After selecting a solar PV system for your home, but before you have it installed, you’ll need to sign and return several documents to PUD 3’s energy conservation department.
   3. A “one-line” electrical diagram for the proposed electrical system, including metering points in relation to PUD 3’s electrical system, an external lockable disconnect, and your generating system location.
   4. A spec sheet for the inverters used in the generating system showing IEEE rating and UL listing.
   *Upgrades to your service may be required, and are the customer’s responsibility.

Please ensure that the installing contractor and/or electrician secure a Washington State Labor & Industries (L&I) electrical permit AND a Mason County solar permit BEFORE installation. Copies of the final and approved permits will be required before the system can begin generating.

[ ] Washington State Labor & Industries (L&I) Electrical Permit (360) 902-5799: Permit #: ____________________

[ ] Mason County Solar Permit (360) 427-9670: Permit #: ____________________

[ ] After reviewing your application and system information, a PUD 3 Energy Efficiency Advisor MAY contact you to setup a site walk through.

   Date: ____________________ Time: ______________ Name: ____________________

[ ] PUD 3 will review your system information and send a proposal letter for you to sign and return. Once the proposal letter is returned and L&I electrical inspection has taken place...

[ ] The meter shop will schedule a system test and final inspection.

   Date: ____________________ Time: ______________ Meterman’s Name: ____________________

   DO NOT energize your system until you have received official approval from the Mason PUD 3 Meterman.

Please call the PUD 3 conservation department at (360) 426-0777 if you have any questions or need assistance with the program requirements.

IF YOU PLAN TO APPLY FOR THE WASHINGTON STATE PRODUCTION INCENTIVE (www.pud3.org/solar):
   1. Get your system CERTIFIED by the Washington State University Energy Program.
   2. Sign and return the PUD 3 Production Incentive Agreement.
   3. The WA Renewable Energy System Cost Recovery Incentive Application is due by August 1 of each year.