



# Mason PUD 3 Low-Income Energy Assistance Grant

## Household Information & Eligibility Application

**Important Information**

Customers currently receiving either the **Low-Income Senior Discount or the Low-Income Disabled Discount** from Mason PUD 3 **are NOT eligible for this grant**. Feel free to contact our office at 360-432-5265 if you have any questions.

**1. Household Information**

Applicant must be a permanent, year-round resident in Mason PUD 3's service territory. To qualify as a permanent resident, you must reside at the service address for a minimum of 180 days per year and receive mail locally all year. Must also have a Mason PUD 3 account in the applicant's name.

<b>PUD 3 Account Number:</b>		<b>Date:</b>	
<b>First Name:</b>		<b>Last Name:</b>	
<b>Email:</b>		<b>Phone:</b>	
<b>PUD 3 Service Address:</b>			
<b>Mailing Address (if different):</b>			
<b>How long have you lived at this residence? _____ Years _____ Months</b>			
<b>Number of Household Members:</b>			
<b>Home: Rent</b> <input type="checkbox"/> <b>Own</b> <input type="checkbox"/>		<b>Is this a Manufactured Home? Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>	

**For Internal Use Only:**

Application Received Date: \_\_\_\_\_ Supporting Documentation Received: \_\_\_\_\_

Total Annual Energy Cost: \_\_\_\_\_ Total Annual Income: \_\_\_\_\_

## 2. Household Annual Income

The TOTAL household income from all people living at the service address may not exceed the higher of 200% of Federal Poverty Level or 80% of Mason County's Area Median Income, both adjusted for household size.

Name of Each Household Member	Gross Income Each Pay Period	Pay Periods per Year	Annual Income
<i>Example: Joe Smith</i>	<i>\$1,000</i>	<i>12</i>	<i>\$12,000</i>

*If additional household members, please include a separate sheet.*

## Income Type & Documentation Examples

Mason PUD 3 will require documentation from all people living at the service address to prove the applicant meets the income-level requirement.

Type of income	How to document: Applicant should provide the following types of documentation to support the income.
<b>Wages &amp; Income</b>	<ul style="list-style-type: none"> <li>• Paystubs for previous two months.</li> <li>• Profit and loss report from applicant's accounting system (if self-employed).</li> <li>• Other proof of income for contract work, casual labor, etc.</li> </ul>
<b>Public Assistance</b>	<ul style="list-style-type: none"> <li>• Determination letter or statement from DSHS or another local, state, or federal assistance program which has verified household income.</li> <li>• TANF, Housing Choice Voucher, Public Housing, etc.</li> </ul>
<b>Pension/Retirement</b>	<ul style="list-style-type: none"> <li>• Copy of most recent statement.</li> <li>• Benefit notice, or award letter, from Social Security, pension provider or other.</li> </ul>
<b>Unemployment or Disability Income</b>	<ul style="list-style-type: none"> <li>• Copy of most recent payment statement or benefit notice.</li> <li>• Dated mail, fax, or email verification from unemployment administrator or workers compensation administrator of former employer that includes name of income source and income amount.</li> </ul>

### 3. Annual Household Energy Cost:

High energy burden means the share of annual household income used to pay annual home energy bills is at or above six percent (6%). Applicants will be able to demonstrate this by providing copies of their allowable home energy bills (see list below). The PUD will be able to calculate your Mason PUD 3 energy costs based on your monthly billing statements, however we will not be able to collect billing statements from other providers.

Energy Source	Provider	Annual Cost
<i>Example: Natural Gas</i>	<i>Cascade Natural Gas</i>	<i>\$720</i>

*If additional energy costs, please include a separate sheet.*

### Energy Cost Type & Documentation Examples

All payments for utilities and home energy costs should be supported by documentary evidence. See the list below for allowable documentation. If you have an energy expense that does not fall into one of these categories, please contact our office for assistance. *Twelve months of bills/invoices/receipts are preferred if possible.*

Type of Energy Cost:	How to document: Applicant should provide the following examples of documentation of energy costs at the time of application.
Electric Bills from Mason PUD 3	<ul style="list-style-type: none"> <li>Mason PUD 3 will pull your PUD 3 billing statements for you. <b>You do NOT need to provide copies of these monthly statements.</b></li> </ul>
Natural Gas, Propane, Wood/Pellets, Heating Oil, Kerosene	<ul style="list-style-type: none"> <li>Bill, invoice, and/or receipts showing proof of purchase.</li> </ul>

#### 4. Attestations & Signature

- I understand if I close my Mason PUD 3 account within twelve (12) months of receiving a grant from this program (and do not re-open a new account in Mason PUD 3's service territory), that any balance remaining (up to the amount of grant received) will be credited back to the grant fund for future PUD 3 grant recipients.
- I have read and understand Mason PUD 3's Low-Income Energy Assistance Grant Program Policy.
- I attest that all information included in this application is correct and complete.
- I understand that I must re-apply annually.

**Signature:** \_\_\_\_\_