

MINUTES OF REGULAR MEETING OF COMMISSIONERS  
OF PUBLIC UTILITY DISTRICT NO. 3  
OF MASON COUNTY, WASHINGTON

President Farmer called a regular meeting of the Mason County PUD No. 3 board of commissioners to order at 9:59 a.m. The meeting was held in the PUD 3 auditorium, at 2621 East Johns Prairie Road in Shelton, Washington, on Tuesday, March 26, 2013.

District officers present were: Commissioners Thomas J. Farmer and Bruce E. Jorgenson; Manager Wyla Wood; Finance Manager/Auditor Annette Creekpaum; Treasurer Sherry Speaks; and Attorney Robert Johnson. Commissioner Linda R. Gott was attending an Energy Northwest meeting.

The following PUD 3 personnel were present: Customer Service Manager Diane Archer; IS Manager John Bennett; Executive Assistant / Records Program Administrator Lynn Eaton; Conservation Manager Justin Holzgrove; Public Information & Government Relations Manager Joel Myer; Engineering Manager Terry Peterson; Power Supply Manager Matt Samuelson; Risk Manager Bob Smith; Human Resources & Labor Relations Manager Michelle Wicks; and Administrative Services Manager Nancy Bolender (recorded minutes).

Members of the public in attendance were Dedrick Allen of MasonWebTV and Natalie Johnson of *The Mason County Journal*.

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved with the addition of an executive session under item 13, to evaluate the qualifications of an applicant for public employment (RCW 42.30.110 (g)) that will last five minutes.

CONSENT AGENDA

Mr. Farmer reviewed the items listed on the consent agenda. Mr. Jorgenson moved, motion seconded by Mr. Farmer, to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

A. Minutes of the March 5, 2013, special commission meeting.

B. * Voucher numbers: (dated March 12, 2013)	121262 through 121370	\$ 811,781.30
(Includes electronic funds transfer payment Nos. 854-869.)		
Voucher numbers: (dated March 19, 2013)	121371 through 121458	2,716,906.36
(Includes electronic funds transfer payment Nos. 870-876.)		
Voucher numbers: (dated March 26, 2013)	121459 through 121631	<u>839,401.25</u>
(Includes electronic funds transfer payment Nos. 877-878.)		
	TOTAL	\$ 4,368,088.91

C. Void accounts payable check for the week ending March 8, 2013, in the amount of \$310.81. Void accounts payable check for the week ending March 15, 2013, in the amount of \$22,171.95.

\* Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

COMMENTS FROM THE PUBLIC

Mr. Farmer welcomed those present and stated comments would be accepted throughout the meeting.

ACTION ITEMS

Resolution No. 1591 was brought before the commissioners for their consideration. It is "A Resolution Accepting the Resignation and Retirement of Wyla Wood as Manager of Public Utility District No. 3 of Mason County." This resolution had its first reading at the February 26, 2013, regular commission meeting and is now presented for adoption.

Mr. Jorgenson moved, motion seconded by Mr. Farmer, to adopt Resolution No. 1591, "A Resolution Accepting the Resignation and Retirement of Wyla Wood as Manager of Public Utility District No. 3 of Mason County." MOTION PASSED UNANIMOUSLY.

Messrs. Jorgenson and Farmer thanked Mrs. Wood for her years of service to PUD 3 and its customers.

The commissioners then considered Resolution No. 1592, which is "A Resolution Appointing Annette Creekpaum as Manager of Public Utility District No. 3 of Mason County." This resolution also had its first reading at the February 26, 2013, regular commission meeting as required by statute.

Mr. Jorgenson moved, motion seconded by Mr. Farmer, to adopt Resolution No. 1592, "A Resolution Appointing Annette Creekpaum as Manager of Public Utility District No. 3 of Mason County," and authorize

Mr. Farmer to sign the employment agreement with Mrs. Creekpau on behalf of the PUD. MOTION PASSED UNANIMOUSLY.

The commissioners told Mrs. Creekpau they looked forward to her service.

STAFF REPORTS

Mr. Samuelson informed the commissioners of two unilateral amendments being made to the PUD's power purchase agreement with the Bonneville Power Administration (BPA). They include changes to Exhibits A & C for the 2014-2015 rate period. Exhibit A modifies the amounts of non-federal power resources and adds the White Creek wind to PUD 3's mix, while Exhibit C sets the utility's tier 2 power purchase amounts at zero.

Mr. Samuelson then reviewed the power situation statements for December 2012 to February 2013. There had been a discrepancy in how non-federal power was being translated onto the statements, which has been corrected with the assistance of the PUD's BPA account executive. Also added to the statement are the Johns Prairie solar production and renewable energy credit totals.

Mrs. Wood recommended the commissioners approve the inclusion of PUD 3's name and logo on the Columbia River Treaty Power Group advertisements and discussions with Congress. As explained at the March 5<sup>th</sup> meeting, studies are underway by various agencies/entities on the costs and benefits of the treaty in order to make a recommendation to the State Department by late 2013 regarding notice of termination.

The commissioners approved PUD 3's participation with the Columbia River Treaty Power Group.

Mrs. Wood noted that as deputy auditor Mrs. Speaks will be performing the auditing duties once Mrs. Creekpau assumes the manager's position. Advertising is underway for an accounting position, and once that is filled a recommendation will be brought forward for the auditor position.

GOOD OF THE ORDER

Following a calendar review, the regular meeting was recessed at 10:17 a.m. for five minutes.

The regular meeting reconvened at 10:22 a.m. and the commissioners announced they would be meeting in an executive session for five minutes to evaluate the qualifications of an applicant for public employment (RCW 42.30.110 (g)).

The regular meeting adjourned at 10:22 a.m. and the executive session convened.

The executive session adjourned at 10:27 a.m. and the regular meeting reconvened.

With no further business appearing, the commission meeting adjourned at 10:27 a.m.

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Thomas J. Farmer, President

ATTEST:

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Bruce E. Jorgenson, Vice President

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Linda R. Gott, Secretary