

MINUTES OF REGULAR MEETING OF COMMISSIONERS  
OF PUBLIC UTILITY DISTRICT NO. 3  
OF MASON COUNTY, WASHINGTON

Vice President Tom Farmer called a regular meeting of the Mason County PUD No. 3 board of commissioners to order at 10:00 a.m. The meeting was held in the PUD 3 auditorium, at 2621 E Johns Prairie Road in Shelton, Washington, on Tuesday, March 13, 2018.

District officers present were: Commissioners, Thomas J. Farmer; Linda R. Gott; and Bruce E. Jorgenson (phoned in); Attorney Robert Johnson; Manager Annette Creekspaum; and Finance Manager/Treasurer Sherry Speaks (Risk Manager/Auditor Brian Taylor was absent)

The following PUD 3 personnel were present: Director of Business Operations Michelle Burleson; Customer Service Manager Diane Hennessy; Telecommunications & Community Relations Manager Justin Holzgrove; Director of Engineering and Utility Services Dale Knutson; Network Systems Supervisor Joel Moore; Interim Power Supply Manager Pat McGary; Public Information & Government Relations Manager Joel Myer; Energy Resources Manager Michele Patterson; Administration Services Manager Mary Taylor (recorded minutes).

Members of the public in attendance were: Randy Lewis of Shelton, Colleen Walls of Belfair, Iris Ziller of Allyn, and Steven Ward of Hoodspport.

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Mr. Farmer reviewed the items listed on the consent agenda Ms. Gott moved, motion seconded by Mr. Farmer, to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

a. Minutes of the February 20, 2018 regular commission meeting.		
b. Voucher Nos. (February 27, 2018) 145153 through 145197	\$	1,853,037.52
(Includes electronic funds transfer payment Nos. 10975–11144		
c. Voucher Nos. (March 6, 2018) 145198 through 145284	\$	275,615.04
(Includes electronic funds transfer payment Nos. 11145-11168		
d. Voucher Nos. (March 13, 2018) 145285 through 145370	\$	<u>3,965,358.65</u>
(Includes electronic funds transfer payment Nos. 11169-11353		
TOTAL	\$	6,094,011.21

e. Void accounts payable checks for the week ending March 2, 2018, in the total amount of \$1,363.00.

f. Void accounts payable checks for the week ending March 13, 2018, in the total amount of \$40,350.10.

\* Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

COMMENTS FROM THE PUBLIC

Iris Ziller expressed her opposition to the advanced meters.

Colleen Walls expressed her opposition to the advanced meters and opt-out fees.

ACTION ITEMS

A recommendation was made to prequalify contractors who meet the prequalification requirements to be included on the District's public works roster. The following contractors were recommended for approval:

Asplundh Tree Expert Co. of Woodinville, WA  
DJ's Electrical, Inc. of Battle Ground, WA  
Henkels & McCoy, Inc. of Portland, OR  
Hood Canal Communications of Union, WA  
International Line Builders, Inc. of Tualatin, OR  
JH Kelly, LLC of Vancouver, WA  
KVA Electric, Inc. of Arlington, WA  
Magnum Power, LLC of Kelso, WA  
Michels Corporation, Michels Power Division of Neenah, WI  
NW Utility Services, LLC of Pacific, WA.  
PAR Electrical Contractors, Inc. of Hubbard, OR  
Pivetta Brothers Construction, Inc. of Sumner, WA  
Potelco, Inc. of Sumner, WA  
Sturgeon Electric Company, Inc. of Troutdale, OR  
Summit Line Construction of Heber City, UT

Mrs. Creekpaum explained that this is an annual process to approve contractors for the public works roster as required by law.

Ms. Gott moved, motion seconded by Mr. Farmer to prequalify the listed contractors for the public works roster. MOTION PASSED UNANIMOUSLY.

#### STAFF REPORT

Mrs. Creekpaum updated commission on the grid modernization project. Currently, 32,100 meters, 194 routers, and 11 collectors have been installed. The project will be complete by the end of March with the exception of one-thousand (1,000) meter shop service orders that include, 320 amp meters, CT meters, and access issue meters. The temporary meter reader efforts will be focused on delinquent collection accounts upon completion of the project.

Mrs. Creekpaum stated that a public meeting will be scheduled in April to re-evaluate fees including the opt out meter fee.

Mrs. Creekpaum discussed a recent article that highlights a task force created by President Trump recognizing the importance of bringing broadband internet service to rural parts of the country. Rural electric cooperatives have begun deploying fiber optic networks throughout their service areas to meet the current, growing, and future demand for smart grid services.

Mr. Holzgrove reported that annual system maintenance at substations is underway. Currently Benson Substation is offline while inspections and updates are performed.

Mrs. Creekpaum reported that members of the Public Power Council (PPC) will be at Mason 3 on Tuesday, March 20 for an informal visit. The commissioners were invited to attend this visit.

Mrs. Creekpaum stated that United Way recently awarded PUD 3 employees with a top 5 employee contribution plaque and thanked employees for their personal contributions to the community.

Mr. Myer provided the commission with a legislative update. He stated that the legislature adjourned last Thursday, on time. Recently Mr. Myer, Mrs. Creekpaum, Mr. Farmer, and Mrs. Eaton had the opportunity to brief federal legislators and staff on items of interest to the PUD with an emphasis on the PUD 3 fiberhood program.

#### COMMISSIONERS' REPORT

Ms. Gott reported that she attended the NoaNet meeting on March 14. She stated that the hiring process for an Energy Northwest CEO position is ongoing.

Mr. Farmer reported that he met with legislatures to discuss items of interest to PUDs. He will be attending the upcoming Washington Public Utility Districts Association (WPUDA) meetings in Olympia.

GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:28 a.m.

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Bruce E. Jorgenson, President

ATTEST:

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Thomas J. Farmer, Vice President

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Linda R. Gott, Secretary