

MINUTES OF MEETING OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO. 3
OF MASON COUNTY, WASHINGTON

President Jorgenson called a regular meeting of the Mason County PUD No. 3 board of commissioners to order at 10:00 a.m. The meeting was held in the PUD 3 auditorium (Skookum Room) at 2621 E Johns Prairie Road in Shelton, Washington, on Tuesday, October 9, 2018.

District officers present were: Commissioners, Thomas J. Farmer; Bruce E. Jorgenson; Linda R. Gott (phoned in); Acting Manager Michelle Burleson; Risk Manager/Auditor Brian Taylor; Finance Manager/Treasurer Sherry Speaks (Manager Annette Creekpaum and Attorney Robert Johnson were absent)

The following PUD 3 personnel were present: Director of Business Services John Bennett; Asst. Public Information & Government Relations Manager Lynn Eaton; Customer Service Manager Diane Hennessy; Telecommunications & Community Relations Manager Justin Holzgrove; EPM Right of Way Specialist Chris Jorgensen; Director of Engineering & Utility Services Dale Knutson; Public Information & Government Relations Manager Joel Myer; Energy Efficiency Advisor Daniel Parsons; Customer Service Revenue Protection Supervisor Jennifer Renecker; Operations Supervisor Mike Rientjes; Administration Services Manager Mary Taylor (recorded minutes)

Members of the public in attendance were: Randy Lewis of Shelton.

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented

CONSENT AGENDA

Mr. Jorgenson reviewed the items listed on the consent agenda Mr. Farmer moved, motion seconded by Mr. Jorgenson, to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

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| a. | Minutes of the September 25, 2018 hearing and regular commission meeting. | | |
| b. | Voucher Nos. (October 2, 2018) 147475 through 147607
(Includes electronic funds transfer payment Nos. 13850–13872) | \$ | 387,634.12 |
| c. | Voucher Nos. (October 9, 2018) 147608 through 147676
(Includes electronic funds transfer payment Nos. 13873-13894) | \$ | <u>268,631.37</u> |
| | Total | \$ | 656,265.49 |

*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

COMMENTS FROM THE PUBLIC

No public comment was given

ACTION ITEMS

Recommendation was made to Adopt Resolution No. 1717, “A Resolution Declaring General Plant Items Surplus”.

Ms. Burleson explained that this Resolution is a routine housekeeping item to surplus obsolete IT items.

Mr. Farmer moved, motion seconded by Mr. Jorgenson to Adopt Resolution No. 1717, “A Resolution Declaring General Plant Items Surplus”. MOTION PASSED UNANIMOUSLY.

Recommendation to Award Bid SMW-2018.5 Island Shores Fiberhood Project.

Mr. Holzgrove stated that this project is on the east shoreline of Harstene Island. One Hundred (100) customers, which is seventy-five (75) percent of the customers in the area, pre-committed to the Fiberhood program.

Mr. Farmer moved, motion seconded by Ms. Gott to Award Bid SMW-2018.5 Island Shores Fiberhood Project.
MOTION PASSED UNANIMOUSLY.

STAFF REPORT

Ms. Burleson reported that Governor Inslee proclaimed the week of October 7-13, 2018 as Public Power Week. As it has for many years, Mason PUD 3 celebrated the week by inviting seven-hundred (700) fifth grade students to the utility. During their visits, students learned about many aspects of public power. Commissioners were invited to view the different learning stations after the completion of today's meeting.

Ms. Burleson stated that engineering application are up thirteen (13) percent from last year. As Mrs. Creekpaum has previously reported, applications continue to rise at a steady pace.

Mrs. Burleson said that Mason PUD 3 received a \$13,000 grant from Washington State Archives. This will be used to purchase three (3) scanners of different sizes to scan old work orders into the computer for easier access and preservation.

Mrs. Burleson read an email received from Customer Dawn Cline that expressed her appreciation of the pre-paid program. "Feels more like buying electricity than paying a bill". She thanked the PUD for the opportunity of participating in this program.

Mrs. Burleson reported that the market study as well as the 2019 benefit renewal information is almost complete with Milliman. Information will be brought forward at the next commission meeting.

COMMISSIONERS' REPORT

Ms. Gott stated that the Energy Northwest Meeting will go through the 26th of October. It will include the Public Power Forum and an invitation for a B reactor tour.

Mr. Farmer reported his attendance and the Public Power Council (PPC) and he will be attending the Shelton Chamber of Commerce after hours meeting this week.

DISCUSSION ITEMS

Mr. Jorgenson asked the commission its thoughts on announcing a stance regarding the Initiative 1631. Ms. Gott said that her objection on the initiative is the government structure and lack of energy or utility representation and she did not think it was timely for the PUD declare a position. Mr. Farmer noted that this is an initiative of the people and the PUD should remain in a neutral position but would like to see District provide education to the public on the matter.

GOOD OF THE ORDER

After a calendar review and with no further business appearing, the meeting adjourned 10:22 a.m.

Respectfully submitted,
Mary Taylor
Administrative Services Manager