

MINUTES OF PUBLIC MEETING OF COMMISSIONERS  
OF PUBLIC UTILITY DISTRICT NO. 3  
OF MASON COUNTY, WASHINGTON

President Farmer called a regular meeting of the Mason County PUD No. 3 board of commissioners to order at 10:00 a.m. The meeting was held in the PUD 3 auditorium (Skookum Room) at 2621 E Johns Prairie Road in Shelton, Washington, on Tuesday, February 5, 2019.

District officers present were: Commissioners, Thomas J. Farmer; Linda R. Gott; Bruce E. Jorgenson; Manager Annette Creekpaum; Attorney Robert Johnson; Finance Manager/Treasurer Sherry Speaks; and Risk Manager/Auditor Brian Taylor.

The following PUD 3 personnel were present: Director of Business Operations Michelle Burluson; Director of Engineering & Utility Services Dale Knutson; Asst. Public Information & Govt. Relations Manager Lynn Eaton; Customer Service Manager Diane Hennessy; Telecommunications & Community Relations Manager Justin Holzgrove; Network & Cyber Security Administrator Joel Moore; Power Manager Michele Patterson; Customer Service Revenue Protection Supervisor Jennifer Renecker; Administration Services Manager Mary Taylor (recorded minutes)

Member of the public in attendance was: Randy Lewis of Shelton

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Mr. Farmer reviewed the items listed on the consent agenda Mr. Jorgenson moved, motion seconded by Ms. Gott to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

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|---|--------------|------------------------|
| a. Minutes of the January 22, 2019 regular commission meeting.  |              |                        |
| b. Voucher Nos. (January 29, 2019) 148924 through 148994<br>(Includes electronic funds transfer payment Nos. 15313–15486) | \$           | 1,150,787.81           |
| c. Voucher Nos. (February 5, 2019) 148995 through 149050<br>(Includes electronic funds transfer payment Nos. 15487–15505) | \$           | <u>332,903.45</u>      |
|   | <b>TOTAL</b> | <b>\$ 1,483,691.26</b> |
| d. Void accounts payable checks for the week ending January 25, 2019 in the total amount of \$53.79                       |              |                        |
| e. Void accounts payable checks for the week ending February 1, 2019 in the total amount of \$2001.51                     |              |                        |

\*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

COMMENTS FROM THE PUBLIC

Public comment was given by resident Lewis.

STAFF REPORT

Mrs. Creekpaum reported that the Belfair office open house and ribbon cutting took place on January 25, 2019.

Mrs. Creekpaum reported on current meetings with Western Washington Public Utilities (WWPU). Energy Northwest (ENW), Westside Managers, State Representative Dan Griffey, and State Representative Drew MacEwen.

Mrs. Creekpaum explained that the Public Power Council (PPC) meeting will take place in Portland on Feb 7, 2019, although the Board of Directors will be meeting offsite for its strategic planning session.

Mrs. Creekpaum stated that February 14 is the Western Washington Public Utilities Association (WPUDA) day at the hill and the Federal visit will take place later in February.

At Mrs. Creekpaum's request, Mrs. Eaton provided a legislative report. She also stated Mason PUD 3 will be participating in the day on the hill and is prepared to discuss current house bills with legislators, but the focus of the event will be on pole contacts.

At Mrs. Creekpaum's request, Mr. Holzgrove provided an update on the Community Economic Revitalization Board (CERB) grant and fiberhood progress. He stated that network designs are complete, and work continues on the final budget that is due to CERB by March 21, 2019. Round two

of CERB grant requests are due by March 18, 2019. The second-round grants have been increased from \$1 million to \$2 million due to low application submittals during the first round. Mason PUD 3 is strongly urged to participate in the second round of the grant process. A Resolution of authorization to participate in the second round of grants will be presented to commission prior to the March 18 application deadline. Mr. Holzgrove stated that the current fiberhood programs are progressing. Collins Lake area currently has 53 applications and Little Nahwatzel is at 61 percent capacity. The Island Shores residents received notice late last week of completion of fiber installation in its area and over the weekend PUD received 6 applications for fiber.

Mrs. Creekpaum reported that the Totten substation build is progressing.

Mrs. Creekpaum stated that she attended the Economic Development Council (EDC) administrators meeting.

#### COMMISSIONERS' REPORT

Ms. Gott reported that she participated in an audit exit conference call for NoaNet and attended the Energy Northwest meetings last week which included a legislative reception. She also attended the Belfair office ribbon cutting ceremony.

Mr. Farmer reported that he attended the North Mason Chamber meeting and the ribbon cutting ceremony at the Belfair office. He will be attending the upcoming WPAG and PPC meetings.

#### GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:27 a.m.

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Thomas J Farmer, President

ATTEST:

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Linda R. Gott, Vice President

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Bruce E. Jorgenson, Secretary