

MINUTES OF PUBLIC MEETING OF COMMISSIONERS  
OF PUBLIC UTILITY DISTRICT NO. 3  
OF MASON COUNTY, WASHINGTON

President Farmer called a special meeting of the Mason County PUD No. 3 board of commissioners to order at 10:00a.m. The meeting was held in the PUD 3 auditorium (Skookum Room) at 2621 E Johns Prairie Road in Shelton, Washington, on Monday, June 17, 2019.

District officers present were: Commissioners, Thomas J. Farmer; Linda R. Gott; Bruce E. Jorgenson; Manager Annette Creekpaum; Attorney Robert Johnson; Finance Manager/Treasurer Sherry Speaks; Risk Manager/Auditor Brian Taylor.

The following PUD 3 personnel were present: Director of Business Services John Bennett; Engineering Manager Tim DeVries; Asst. Public Information & Gov Relations Manager Lynn Eaton; Customer Service Manager Diane Hennessy; Telecommunications & Community Relations Mgr. Justin Holzgrove; Director of Engineering & Utility Services Dale Knutson; Conservation Manager Koral Miller; Public Information & Gov Relations Manager Joel Myer; Power Manager Michele Patterson; Administration Services Manager Mary Taylor-Monger (recorded minutes).

Member of the public in attendance was: Randy Lewis of Shelton

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Mr. Farmer reviewed the items listed on the consent agenda Mr. Jorgenson moved, motion seconded by Ms. Gott to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

- a. Minutes of the June 3, 2019 special commission meeting.
- b. Voucher Nos. (June 11, 2019) 150225 through 150282 \$ 147,504.30  
(Includes electronic funds transfer payment Nos. 17152-17167)
- c. Voucher Nos. (June 18, 2019) 150283 through 150381 \$ 2,889,116.19  
(Includes electronic funds transfer payment Nos. 17168-17359)
- TOTAL \$ 3,036,620.49**
- d. Write off deceased, no assets, and bankruptcies in the total amount of \$829.83.
- e. Void accounts payable check for the week ending June 14, 2019 in the total amount of \$683.89.

\*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

COMMENTS FROM THE PUBLIC

No public comment was given.

ACTION ITEMS

Recommendation was made to provide a motion to approve Prequalified Contractors for the Public Works Roster.

Mr. Knutson stated that a request for bids on the Totten substation construction was released on May 23, 2019 followed by a job show on June 6, 2019. This attracted new bidders and as a result, three contractors, that are not currently on the Public Works Roster, requested to be approved so they may bid on the job. The companies submitted proper documentation and were verified to be approved for bidding.

Mr. Jorgenson motioned, seconded by Ms. Gott to approve the Prequalified Contractors for the Public Works Roster. After a brief discussion the MOTION PASSED UNANIMOUSLY.

STAFF REPORT

At Mrs. Creekpaum's request, Ms. Patterson provided a Power Supply update.

Mrs. Creekpaum reported that the Bonneville Power Administration (BPA) draft record of decision has been released. The draft predicts an eleven percent increase in transmission rates; no increase in the power rate and the

cost recovery adjustment clause (CRAC) is predicted to be point six percent (.06), which if correct, will be passed through to customers. Final numbers will be released at the end of July.

Mrs. Creekpaum said that staff is working on the 2020 budget. Pole maintenance and substation capital will appear on next years budget.

Mrs. Creekpaum stated that Public Power Council (PPC) may be announcing the name of the new PPC Executive Director today. A decision was made by the committee and a job offered last week.

Mrs. Creekpaum advised commission that the PPC meeting scheduled for July 11, 2019 has been cancelled.

Mrs. Creekpaum reported that Northwest Requirements Utilities (NRU) will be making interview decisions for the Directors position on June 27 and 28, 2019.

Mrs. Creekpaum reported that she attended the American Public Power Association (APPA) National Conference. Retiring President and CEO, Sue Kelly, provided a presentation in which she explained the three challenges facing utilities are the use of technology, cyber and physical security, and green house gas emissions. Mrs. Creekpaum stated that Mason 3 continually works on these three items to remain compliant and current with the changing times.

Mrs. Creekpaum stated that PUD 3 is working on a policy and procedure clean up. Commission can expect more to come as the project progresses.

At Mrs. Creekpaum's request, Mr. Myer provided a Federal Legislative update.

At Mrs. Creekpaum's request, Mrs. Eaton reported on the 80<sup>th</sup> anniversary event. She said that after the commission meeting on July 9, PUD will host an 80<sup>th</sup> anniversary customer appreciation barbecue. This will be a good opportunity to launch the PUD 3 history book and provide customers with other PUD 3 programs.

#### COMMISSIONERS' REPORT

Ms. Gott reported that she attended the APPA National Conference last week.

Mr. Farmer reported that he attended the PPC meeting followed by the APPA conference.

#### DISCUSSION ITEMS

No items were discussed

#### GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:25 a.m.

---

Thomas J Farmer, President

ATTEST:

---

Linda R. Gott, Vice President

---

Bruce E. Jorgenson, Secretary