

MINUTES OF PUBLIC MEETING OF COMMISSIONERS  
OF PUBLIC UTILITY DISTRICT NO. 3  
OF MASON COUNTY, WASHINGTON

President Farmer called a regular meeting of the Mason County PUD No. 3 board of commissioners to order at 10:00a.m. The meeting was held in the PUD 3 auditorium (Skookum Room) at 2621 E Johns Prairie Road in Shelton, Washington, on Tuesday, July 23, 2019.

District officers present were: Commissioners, Thomas J. Farmer; Bruce E. Jorgenson; Manager Annette Creekpaum; Attorney Robert Johnson; Finance Manager/Treasurer Sherry Speaks; Risk Manager/Auditor Brian Taylor; *Linda R. Gott was absent.*

The following PUD 3 personnel were present: Director of Business Services John Bennett; Asst. Public Information & Gov Relations Manager Lynn Eaton; Customer Service Manager Diane Hennessy; Telecommunications & Community Relations Manager Justin Holzgrove; Director of Engineering & Utility Services Dale Knutson; Conservation Manager Koral Miller; Public Information & Gov Relations Manager Joel Myer; Power Manager Michele Patterson; Administration Services Manager Mary Taylor-Monger (recorded minutes).

Member of the public in attendance was: Dedrick Allen of *Mason Web TV*

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Mr. Farmer reviewed the items listed on the consent agenda Mr. Jorgenson moved, motion seconded by Mr. Jorgenson to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

- |  |                        |
|--|------------------------|
| a. Minutes of the July 9, 2019 commission meeting.   |                        |
| b. Voucher Nos. (July 16, 2019) 150571 through 150667<br>(Includes electronic funds transfer payment Nos. 17560-17774) | \$ 3,199,237.26        |
| c. Voucher Nos. (July 23, 2019) 150668 through 150755<br>(Includes electronic funds transfer payment Nos. 17775-17792) | \$ <u>426,009.63</u>   |
| <b>Total</b>   | <b>\$ 3,625,246.89</b> |
| d. Void accounts payable checks for the week ending July 19, 2019 in the total amount of \$1070.77                     |                        |
| e. BPA Customer Portal Access and Use Agreement  |                        |

\*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

COMMENTS FROM THE PUBLIC

No public comment was given.

ACTION ITEMS

Recommendation was made to award bid M3-2019 Telecom Shelter to Sabre Industries for a price of \$111,857.29 plus taxes.

Mrs. Creekpaum stated that Sabre Industries was awarded the Washington State NASPO Cooperative Purchase Contract in 2016. The bid is for purchase and delivery of a telecom shelter for the Totten substation. This will be the third colocation facility built at a Mason PUD 3 substation.

Mr. Jorgenson moved, seconded by Mr. Farmer to award bid M3-2019 Telecom Shelter to sabre Industries for a price of \$111,857.29 plus taxes. MOTION PASSED UNANIMOUSLY.

STAFF REPORT

At Mrs. Creekpaum's request, Mrs. Speaks reviewed the status of the budget as of June 30, 2019, with the commission. The month-end receipts for June were \$5 million, expenditures were \$5.1 million. Finishing the month of June with a negative budget balance of \$153,125 and year to date positive balance of \$1.1 million.

Mrs. Speaks then provided the treasurer's report of funds through June 2019. The opening cash balance for June was \$3.9 million and was \$3.7 million at month's end. The total of all funds at month-end were \$31 million.

At Mrs. Creekpaum's request, Ms. Patterson provided commission with a power supply report.

Mrs. Creekpaum stated that John Francisco has been hired as the Northwest Requirements Utilities (NRU) CEO. Mr. Francisco has 25 years' experience in Northwest public power.

Mrs. Creekpaum reported that the 80<sup>th</sup> anniversary customer appreciation barbecue was held on July 9, 2019. It was a success with over 200 customers in attendance. The PUD 3 history book was distributed to attendees.

Mrs. Creekpaum provided commission with an example of the new PUD 3 logo. The logo is a refreshed version of the current logo, adding orange as the accent color.

At Mrs. Creekpaum's request, Mr. Holzgrove provided an update on the Bite of Shelton Chamber Expo. He said the event was well attended and the PUD 3 electric vehicle had a positive response from the public.

Mrs. Creekpaum stated that the Totten substation State Environmental Policy Act (SEPA) comment period closed this week. Magnum Power is staged and ready to begin work once permits are approved and issued.

Mrs. Creekpaum said that work continues on the 2020 budget.

At Mrs. Creekpaum's request, Mr. Myer provided commission with a legislative report.

COMMISSIONERS' REPORT

Mr. Jorgenson and Mr. Farmer both reported on their attendance at the Washington Public Utility Districts Association (WPUDA) meeting in July.

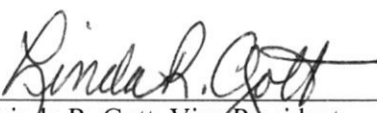
DISCUSSION ITEMS

No items were discussed

GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:19 a.m.

  
Thomas J Farmer, President

  
Linda R. Gott, Vice President

ATTEST:

  
Bruce E. Jorgenson, Secretary