

MINUTES OF PUBLIC MEETING OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO. 3
OF MASON COUNTY, WASHINGTON

President Farmer called a regular meeting of the Mason County PUD No. 3 board of commissioners to order at 10:00a.m. The meeting was held in the PUD 3 auditorium (Skookum Room) at 2621 E Johns Prairie Road in Shelton, Washington, on Tuesday, August 13, 2019.

District officers present were: Commissioners, Thomas J. Farmer; Linda R. Gott; Bruce E. Jorgenson; Manager Annette Creekpau; Attorney Robert Johnson; Finance Manager/Treasurer Sherry Speaks; Risk Manager/Auditor Brian Taylor

The following PUD 3 personnel were present: Director of Business Services John Bennett; Director of Business Operations Michelle Burlison; Asst. Public Information & Gov Relations Manager Lynn Eaton; Telecommunications & Community Relations Manager Justin Holzgrove; Director of Engineering & Utility Services Dale Knutson; Conservation Manager Koral Miller; Public Information & Gov Relations Manager Joel Myer; Customer Service Revenue Protection Supervisor Jennifer Renecker; Administration Services Manager Mary Taylor-Monger (recorded minutes).

Member of the public in attendance was: Randy Lewis of Shelton

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Mr. Farmer reviewed the items listed on the consent agenda Mr. Jorgenson moved, motion seconded by Mr. Jorgenson to adopt the consent agenda. A discussion ensued regarding the approval of listed commission per-diem days with the following items (not included in the governance policy) being approved:

- Allyn Days
- Chamber of Commerce after hours events
- Mileage to PUD offices for business meetings or PUD events. However, personal visits for benefits questions or visits of a personal nature are not approved for mileage reimbursement.
- The commission authorized the Auditor/Finance staff to verify the submission of mileage/per-diem that is outside of the pre-approved list by contacting the commissioner directly and determining if it shall be removed from the reimbursement request or brought before commission for approval.

MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

a.	Minutes of the July 23, 2019 commission meeting.		
b.	Voucher Nos. (July 30, 2019) 150756 through 150844 (Includes electronic funds transfer payment Nos. 17793-17985)	\$	1,572,749.30
c.	Voucher Nos. (August 6, 2019 150845 through 150903 (Includes electronic funds transfer payment Nos. 17986-17998)	\$	158,925.74
d.	Voucher Nos. (August 13, 2019) 150904 through 150997 (Includes electronic funds transfer payment Nos. 17999-18204	\$	<u>2,968,686.73</u>
	Total	\$	4,700,361.77
e.	Void accounts payable checks for the week ending July 26, 2019 in the total amount of \$134.60		
f.	Void accounts payable checks for the week ending August 2, 2019 in the total amount of \$1,068.56		
g.	Void accounts payable checks for the week ending August 9, 2019 in the total amount of \$100.00.		
h.	Governance Policy Review		

*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

COMMENTS FROM THE PUBLIC

Resident Lewis provided public comment.

ACTION ITEMS

Recommendation was made to adopt Resolution No. 1741, A Resolution "Revising Net Metering Program and Interconnection Standards."

Mrs. Creekpau reported that Resolution No. 1741 updates the language that addresses Senate Bill 5223. Per Senate Bill 5223, an electric utility must make net metering available to eligible customers on a first-come, first-serve basis until June 30, 2029 or until the cumulative generating capacity of the net metering systems equals four (4) percent of the utility's 1996 peak demand. Therefore, PUD 3 is at about nineteen (19) percent of the allowable cap per the new legislation.

Ms. Gott moved, seconded by Mr. Farmer to approve Resolution No. 1741, "Revising Net Metering Program and Interconnection Standards." MOTION PASSED UNANIMOUSLY.

STAFF REPORT

Mrs. Creekpau reported that a scheduled outage will occur on August 15 from 11:00 p.m. to 5:00 a.m. Forty-three (43) customers in the 5th and Laurel Streets area will be affected. This outage is to accommodate a request from the city of Shelton to relocate a power pole for the Basin 3 sidewalk project.

At Mrs. Creekpau's request, Mr. Knutson reported on an upcoming Bonneville Power Administration (BPA) scheduled outage. Mr. Knutson stated the outage will happen on September 8 and the purpose of the outage is for BPA to perform system maintenance on its equipment. The Mt. View, Johns Prairie, and Mason substations will be affected but due to the design of the PUD 3 system and the ability to switch over power, the impact to our customers will be minimal. PUD 3 will have staff available to do work on the Mt. View substation while it is de-energized. Mrs. Creekpau concluded that the outage is subject to change if weather or unforeseen circumstances occur.

Mrs. Creekpau reported that the permit for the Totten Substation has been approved and received. A ground breaking ceremony will be scheduled soon.

Mrs. Creekpau stated that the SCADA system project will be complete by the end of October.

Mrs. Creekpau shared that she will be attending the NoaNet meeting in Spokane on August 14.

Mrs. Creekpau informed commission that she has been re-elected by Northwest Requirements Utilities (NRU) to continue in the At Large Position.

Mrs. Creekpau introduced a video called the "promise video" that was created by the communications team. It promotes the importance of community involvement, reliability, and 24/7 service.

Mrs. Creekpau reviewed three (3) recent customer comments. The comments thanked the PUD for fast, efficient service, exceptional customer service in the field, and providing fiber to rural areas of Mason County.

At Mrs. Creekpau's request, Mr. Myer provided a legislative report.

COMMISSIONERS' REPORT

Ms. Gott attended the American Public Power Association (APPA) Policy Makers Council meeting in Washington D.C. She will be attending the NoaNet meeting August 14 where Energy Northwest will be providing a presentation on potential interest in merging with NoaNet.

Mr. Farmer attended the Chamber of Commerce ribbon cutting ceremony for the City of Shelton's Downtown Connector Project. PUD 3 was recognized for its contribution to the project. He attended the Public Power Council (PPC) meeting where Northwest River Partners provided a presentation.

DISCUSSION ITEMS

No items were discussed

GOOD OF THE ORDER

Mr. Farmer asked if a video conference will be available for the NoaNet Meeting. Mr. Bennett will set up the video conference room and advise Mr. Farmer which meeting room is available.

With no further business appearing, the commission meeting adjourned at 10:48 a.m.