

MINUTES OF PUBLIC MEETING OF COMMISSIONERS  
OF PUBLIC UTILITY DISTRICT NO. 3  
OF MASON COUNTY, WASHINGTON

President Farmer called a regular meeting of the Mason County PUD No. 3 board of commissioners to order at 10:00 a.m. The meeting was held in the PUD 3 auditorium (Skookum Room) at 2621 E Johns Prairie Road in Shelton, Washington, on Tuesday, May 14, 2019.

District officers present were: Commissioners, Thomas J. Farmer; Linda R. Gott; Bruce E. Jorgenson; Director of Business Operations Michelle Burlison; Attorney Robert Johnson; Finance Manager/Treasurer Sherry Speaks; Risk Manager/Auditor Brian Taylor. *Manager Annette Creekpaum was absent*

The following PUD 3 personnel were present: Director of Business Services John Bennett; Asst. Public Information & Govt. Relations Manager Lynn Eaton; Customer Service Manager Diane Hennessy; Telecommunications & Community Relations Mgr. Justin Holzgrove; Director of Engineering & Utility Services Dale Knutson; Public Information & Govt. Relations Manager Joel Myer; Power Manager Michele Patterson; Administration Services Manager Mary Taylor (recorded minutes)

Member of the public in attendance was: Randy Lewis of Shelton

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Mr. Farmer reviewed the items listed on the consent agenda Mr. Jorgenson moved, motion seconded by Ms. Gott to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

a.	Minutes of the April 23, 2019 regular commission meeting.	
b.	Voucher Nos. (April 30, 2019) 149858 through 149923 (Includes electronic funds transfer payment Nos. 16567–16735)	\$ 1,379,361.19
c.	Voucher Nos. (May 7, 2019) 149924 through 149969 (Includes electronic funds transfer payment Nos. 16736 –16756)	\$ 271,525.34
d.	Voucher Nos. (May 14, 2019) 149970 through 150066 (Includes electronic funds transfer payment Nos. 16757- 16938)	\$ <u>3,425,069.89</u>
	<b>TOTAL</b>	<b>\$ 5,075,956.42</b>

\*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

COMMENTS FROM THE PUBLIC

No public comment was given.

ACTION ITEMS

Recommendation was made to Prequalify Contractor, Tice Electric, for the Public Works Roster.

Mr. Jorgenson motioned to approve to Prequalify Tice Electric Company for the Public Works Roster. Motions seconded by Ms. Gott. MOTION PASSED UNANIMOUSLY.

#### STAFF REPORT

At Ms. Burleson's request, Mr. Myer provided a legislative report. He reported that Governor Inslee signed the Broadband bill to expand broadband service to unserved and underserved areas of the state. HB5511 was signed during a ceremony at the Governor's conference room in the Legislative Building on Monday, May 13, 2019.

Ms. Burleson reported that at the May 28, 2019 commission meeting there will be a workshop to review and answer questions regarding the proposed pole attachment license agreement (PALA) and joint use rules and regulations (JURR).

Mr. Knutson provided an update on the May 10, 2019 pole attachment workshop held with licensees. He stated that licensees were provided a draft document that included the PALA and JURR. Both documents were highlighted as well as PUD 3 standards. Although there is no rate increase, Mrs. Speaks reviewed the rate & fee schedule. The application process was reviewed and questions and comments were received from attendees. Feedback from licensees was requested to be submitted by May 17, 2019. Mr. Johnson reported that this process started many years ago but was delayed due to the Pacific County PUD litigation. The PUD 3 agreement was drafted after the court approved Pacific County PUD format. Licensee feedback from the workshop is being reviewed and changes may be made to the agreement based on their concerns. Mr. Knutson stated that a red line draft of the proposed agreement will be provided to commission prior to the May 28 workshop.

Ms. Burleson reported that Grays Harbor PUD adopted the interlocal agreement that PUD 3 adopted at the April 24, 2019 commission meeting. This interlocal agreement provides geo-diverse and redundant access to both district's networks and increases reliability.

Ms. Burleson stated that engineering has received 233 applications for service in 2019. This is up 16 ½ percent over 2018. New permanent service permits have a 40 percent increase over last year, confirming the steady growth in Mason County.

Ms. Burleson reported to commission that they will be seeing a recommendation to purchase the directional drill and associated equipment on the agenda at the next meeting. These purchases have been discussed over the past year and are necessary to implement the boring crew that was approved as part of the 2019 budget.

Ms. Burleson reported that PUD 3 is experiencing record high employee movement and hiring. This is a result of vacancies and the addition of the line crew approved during the last regular board meeting.

#### COMMISSIONERS' REPORT

Mrs. Gott reported that since last commission meeting she has attended Energy Northwest meetings and PPC meetings. She will be attending the Northwest Power Market meeting on behalf of Energy Northwest.

Mr. Farmer reported that he attended the recent PPC meetings and along with Commissioner Jorgenson and Commissioner Gott, attended the state auditor entrance meeting. Mr. Farmer also attended the after business hours event held by Our Community Federal Credit Union.

#### CALENDAR REVIEW

Ms. Gott reported that the upcoming NoaNet meeting has been changed and will now be its strategic planning meeting with the date to be determined.

GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:28 a.m.

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Thomas J Farmer, President

ATTEST:

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Linda R. Gott, Vice President

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Bruce E. Jorgenson, Secretary