

MINUTES OF PUBLIC MEETING OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO. 3
OF MASON COUNTY, WASHINGTON

President Farmer called a regular teleconference meeting of the Mason County PUD No. 3 board of commissioners to order at 10:00 a.m. The meeting was held virtually using Microsoft Teams in Shelton, Washington, on Tuesday, July 14, 2020.

District officers present were: Commissioners, Thomas J. Farmer; Linda R. Gott; Bruce E. Jorgenson; Manager Annette Creekpaum; Attorney Robert Johnson; Risk Manager/Auditor Brian Taylor; Finance Manager/Treasurer Sherry Speaks.

The following PUD 3 personnel were present: IS Manager John Bennett; Environmental & Admin Specialist Ali Burgess; Public Information & Government Relations Manager Lynn Eaton; Customer Service Manager Diane Hennessy; Director of Engineering & Utility Services Justin Holzgrove; Director of Engineering & Utility Services Dale Knutson; Public Information & Government Relations Manager Joel Myer; Power Manager Michele Patterson; Administrative Services Manager Mary Taylor-Monger (recorded minutes).

Member of the public in attendance was Randy Lewis of Shelton (called in at 10:09 a.m.)

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented

CONSENT AGENDA

Mr. Farmer reviewed the items listed on the consent agenda. Mr. Jorgenson moved; motion seconded by Ms. Gott to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

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| a. | Minutes of the June 23, 2020 regular commission meeting. | |
| b. | Voucher Nos. (June 30 ,2020) 154329 through 154394
(Includes electronic funds transfer payment Nos. 22621-22802) | \$ 1,326,221.48 |
| c. | Voucher Nos. (July 07 ,2020) 154395 through 154448
(Includes electronic funds transfer payment Nos. 22803-22856) | \$ 270,251.15 |
| d. | Voucher Nos. (July 14 ,2020) 154449 through 154527
(Includes electronic funds transfer payment Nos. 22857-23062) | <u>\$ 3,307,244.31</u> |
| | Total | \$ 4,903,716.94 |
| e. | Governance Policy Expense Approval | |

*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

ACTION ITEMS

Recommendation was made to adopt Resolution No. 1756, A Resolution Authorizing the Execution of an Interlocal Cooperation Agreement with Energy Northwest to Provide Specialty, Technical and/or Professional Services.

Mrs. Creekpaum explained that this agreement with Energy Northwest will allow for specialty, technical and professional services and many cost saving measures.

Ms. Gott moved, Mr. Farmer seconded to approve Resolution No. 1756, A Resolution Authorizing the Execution of an Interlocal Cooperation Agreement with Energy Northwest to Provide Specialty, Technical and/or Professional Services". MOTION PASSED UNANIMOUSLY

STAFF REPORT

Mrs. Creekpaum reported on the current COVID-19 efforts. As of July 12, 2020, there are sixty-five (65) confirmed COVID-19 cases, six (6) active cases and one (1) COVID related death in Mason County. Washington State has 41,757 confirmed COVID-19 cases and 1,399 COVID related deaths.

Mrs. Creekpaum stated that the unemployment rate in Mason County is currently 14.8 percent compared to the national average of 13.3 percent. April 2020 had a national average of 16.3 which was the highest since 1990.

Mrs. Creekpaum reported that proclamation 20-28.4, Open Public Meetings Act and Public Records Act and Proclamation 20-23.4, Ratepayer Assistance and Preservation of Essential Services have been extended to August 1, 2020.

Mrs. Creekpaum provided commission with the Drive-In Wi-Fi hotspots fast facts. She stated that there are currently twenty-two (22) active locations with 2,700 unique users. The peak use time is 4:00 p.m. to 7:00 p.m. with an average of a six (6) minute connection.

Mrs. Creekpaum reported that service engineering received 103 applications in June resulting in 74 proposals to customers.

Mrs. Creekpaum stated that the Totten substation ribbon cutting has been completed. The socially distanced event was attended by commissioners, PUD 3 staff, Taylor United, and Squaxin Tribe representatives.

At Mrs. Creekpaum's request, Mr. Holzgrove provided an update on the Public Works Board Broadband loan grant program. He noted that once the application process is open the PUD 3 will be applying with many projects in mind.

Mrs. Creekpaum announced that after 18 years of service at PUD 3, Joel Myer will be retiring on July 17, 2020.

COMMISSIONERS' REPORT

Ms. Gott reported that she attended the PURMS Semi Annual Meeting and the Totten Substation ribbon cutting. She thanked Mr. Myer for his years of service and congratulated him on his retirement.

Mr. Farmer reported that he attended the virtual WPUDA meeting and the Totten Substation ribbon cutting. He thanked Mr. Myer for a job well done and congratulated him on his retirement.

GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:20 a.m.



Thomas J Farmer (Jul 29, 2020 09:21 PDT)

Thomas J Farmer, President



Linda R. Gott (Jul 29, 2020 09:34 PDT)

Linda R. Gott, Vice President

ATTEST:



Bruce E. Jorgenson (Jul 29, 2020 09:40 PDT)

Bruce E. Jorgenson, Secretary