

MINUTES OF REGULAR MEETING OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO. 3
OF MASON COUNTY, WASHINGTON

President Farmer called a regular teleconference meeting of the Mason County PUD No. 3 board of commissioners to order at 10:00 a.m. The meeting was held virtually using Microsoft Teams in Shelton, Washington, on Tuesday, October 13, 2020.

District officers present were: Commissioners, Thomas J. Farmer; Linda R. Gott; Bruce E. Jorgenson (exited at 10:13 a.m., rejoined at 10:16 a.m.); Manager Annette Creekpaum; Attorney Robert Johnson; Risk Manager/Auditor Brian Taylor; Finance Manager/Treasurer Sherry Speaks.

The following PUD 3 personnel were present: Director of Engineering & Utility Services Justin Holzgrove (arrived 10:10 a.m.); Network Systems & Cyber Security Administrator Joel Moore; Power Manager Michele Patterson; Administrative Services Manager Mary Taylor-Monger (recorded minutes).

A member of the public in attendance (teleconference) was Randy Lewis of Shelton.

PUBLIC COMMENT

No public comment was given.

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented

CONSENT AGENDA

Mr. Farmer reviewed the items listed on the consent agenda. Mr. Jorgenson moved; motion seconded by Ms. Gott to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

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| a. | Minutes of the September 22, 2020 public hearing and regular commission meeting. | | |
| b. | Voucher Nos. (September 29 ,2020) | 155503 through 155584 | \$ 1,389,328.39 |
| | (Includes electronic funds transfer payment Nos. 24020-24199 | | |
| c. | Voucher Nos. (October 6, 2020) | 155585 through 155637 | \$ 250,173.17 |
| | (Includes electronic funds transfer payment Nos. 24200-24265 | | |
| d. | Voucher Nos. (October 13, 2020) | 155638 through 155709 | <u>\$ 3,228,720.24</u> |
| | (Includes electronic funds transfer payment Nos. 24266-24453 | | |
| | | Total | \$ 4,868,221.80 |
| e. | Governance Policy Expense Approval | | |
| f. | Void accounts payable checks for the week ending September 25, 2020 in the total amount of \$1,248.77, October 2, 2020 in the total amount of \$205.92, October 9, 2020 in the total amount of \$126.34. | | |

COMMENTS FROM THE PUBLIC

No public comment was given.

STAFF REPORT

Mrs. Creekpau reported on the current COVID-19 efforts. As of October 12, 2020, there are 507 confirmed COVID-19 cases, twenty-four (54) active cases and three (8) COVID related death in Mason County. Washington State has 97,527 confirmed COVID-19 cases and 2,289 COVID related deaths.

Mrs. Creekpau stated that the County will be holding a special meeting today at 2:00 p.m. to approve funding to PUD 3 from the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"). An agreement is being considered for directing up to \$300,000 in residential utility assistance for PUD 3 customers who have been severely financially impacted by the COVID-19 public health emergency. Customer Service has begun the process of pre-qualifying customers for this program. A second agreement is being considered for costs incurred by the District for the installation of Wi-Fi Hotspots in certain locations throughout Mason County. The amount of reimbursement for the Wi-Fi project is a total sum of one half the costs of the project not to exceed \$155,000.

Mrs. Creekpau said the Community Economic Revitalization Board (CERB) Fiberhood ribbon cutting took place at Schafer State Park on October 8, 2020. This project provides fiber to nearly 300 homes in southwest Mason County.

Mrs. Creekpau stated that staff continues to work on the 2021 budget. This has been a top project for a number of months.

Mrs. Creekpau reported on several wind related outages that occurred over the weekend. One outage on North Shore Road affected 825 customers. Operations was able to reroute power and all but eight (8) of the customers were restored within an hour.

COMMISSIONERS' REPORT

Ms. Gott reported that she attended the CERB ribbon cutting and will attend the NoaNet meeting on the 14th.

Mr. Farmer reported that he attended the CERB ribbon cutting and PPC virtual meeting and will attend the NoaNet meeting on the 14th.

GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:17 a.m.


Thomas J Farmer (Oct 27, 2020 11:36 PDT)

Thomas J Farmer, President

Linda R. Gott
Linda R. Gott (Oct 27, 2020 14:42 PDT)

ATTEST:

Bruce E. Jorgenson
Bruce E. Jorgenson (Oct 27, 2020 15:16 PDT)

Bruce E. Jorgenson, Secretary

Linda R. Gott, Vice President