

MINUTES OF PUBLIC MEETING OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO. 3
OF MASON COUNTY, WASHINGTON

President Farmer called a regular meeting of the Mason County PUD No. 3 board of commissioners to order at 10:00 a.m. The meeting was held virtually using Microsoft Teams in Shelton, Washington, on Tuesday, September 14, 2021.

District officers present were: Commissioners, Thomas J. Farmer Bruce E. Jorgenson, and Linda R. Gott (absent); Manager Annette Creekpaum; Attorney Robert Johnson; Finance Manager/Treasurer Sherry Speaks; and Risk Manager/Auditor Brian Taylor (absent).

The following PUD 3 personnel were present: Safety and Environmental Programs Coordinator Ali Burgess; Communications & Government Relations Manager Lynn Eaton; Director of Business Operations Michelle Endicott; Customer Service Manager Diane Hennessy; Director of Engineering & Utility Services Justin Holzgrove; Network Systems & Cyber Security Administrator Joel Moore; Energy Services Manager Koral Miller; Power Manager Michele Patterson; Purchasing Manager Jennifer Renecker; Administrative Services Manager Mary Taylor-Monger (recorded minutes).

Member of the public in attendance was Elise Riches of Shelton.

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Mr. Farmer reviewed the items listed on the consent agenda. Mr. Jorgenson moved; motion seconded by Mr. Farmer to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

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|----|---|------------------------|
| a. | Minutes of the August 24, 2021, regular commission meeting. | |
| b. | Voucher Nos. (August 31, 2021) 158620 through 158683
(Includes electronic funds transfer payment Nos. 29388-29580) | \$ 1,567,157.87 |
| c. | Voucher Nos. (September 7, 2021) 158684 through 158747
(Includes electronic funds transfer payment Nos. 29581-29602) | \$ 395,731.81 |
| d. | Voucher Nos. (September 14, 2021) 158748 through 158788
(Includes electronic funds transfer payment Nos. 29603-29798) | <u>\$ 3,205,650.60</u> |
| | Total | \$ 5,168,540.28 |
| e. | Governance Policy Expense Approval | |
| f. | BPA Contract Revisions- #09PB-13068 | |
| g. | BPA Fourth Purchase Period Elections Contract #09PB-13068 | |
| h. | Void accounts payable checks for the week ending August 27,2021, in the amount of \$100.00;
week ending September 3, 2021, in the amount of \$2,967.76; week ending September 14, 2021,
in the amount of \$1,452.50 | |

*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

PUBLIC COMMENTS

Mrs. Riches provided public comment.

ACTION ITEMS

Recommendation was made to approve An Ordinance of the City of Shelton, Washington, Granting a Nonexclusive Franchise for the Transmission, Distribution, and Sale of Electricity.

At Mrs. Creekpau's request, Mr. Holzgrove provided an overview of the agreement. He stated that he has worked with City Administrator, Jeff Niten, and PUD 3 Attorney, Robert Johnson to negotiate a new City of Shelton Franchise that will allow PUD 3 to operate electric and telecommunications facilities within its right-of-way. This will replace an existing right-of-way permit that will expire in February 2022.

After a brief discussion, Mr. Jorgenson moved, seconded by Mr. Farmer to approve an Ordinance of the City of Shelton, Washington, Granting a Nonexclusive Franchise for the Transmission, Distribution, and Sale of Electricity. MOTION PASSED UNANIMOUSLY

STAFF REPORT

Mrs. Creekpau reported on the current COVID-19 efforts. As of September 10, 2021, there are 3,473 confirmed COVID-19 cases, and forty-eight (48) COVID related deaths in Mason County. There were 326 new confirmed cases in the last fourteen (14) days and 502 confirmed cases per 100,000 tested. Washington State, as of September 10, 2021, has 534,016 confirmed COVID-19 cases, 6,918 COVID related deaths, and 8.7 million vaccinations given. President Biden addressed the nation last week, stating that employers with over 100 employees must require proof of vaccination or have weekly covid tests. It is unclear how this will affect PUD 3, therefore we will wait to proceed until further mandates are released from the United States Department of Labor.

At Mrs. Creekpau's request, Mrs. Hennessy provided commission with an update on the current moratorium and Treasury Rent Assistance Program (T-RAP). She explained that PUD 3 has been working with Mason County, Crossroads Housing, and Shelton Youth to help facilitate the T-RAP funds. Washington State Department of Commerce has requested the county move from the T-RAP to Eviction Rent Assistance Program 2.0 (E-RAP) funding. Funds will be available October 1, 2021 through June 30, 2023. Eligibility of the new program remains the same with some of benefits including future utility payments and no cap on the number of months for assistance. Applicants no longer are required to prove a Covid hardship. Since May, customers have received over \$81,000 in T-RAP funding, helping 76 households. Crossroads has over 350 pending applications and Shelton Youth has 22. Obtaining necessary documentation from clients has been the biggest challenge. Mrs. Hennessy provided an update on other assistance programs. Community Action has helped over 1,000 households with a total of \$492,000. South Puget Intertribal Planning Agency (SPIPA) and the Puyallup Tribe have helped 71 households with over \$74,000 and 154 households have been helped through miscellaneous agencies with just under \$41,000 in assistance funds. We continue to work diligently with customers in

arrears to direct them to help agencies or on payment plans by September 30, 2021, when the moratorium lifts.

At Mrs. Creekpauum's request, Ms. Patterson provided a Purchased Power Statement for July 2021.

At Mrs. Creekpauum's request, Mr. Holzgrove provided information on scheduled substation maintenance work.

Mrs. Creekpauum announced two (2) WI-FI awards recently received for the project that setup wireless hotspots at twenty-eight (28) sites all over Mason County. WifiForward, a coalition of companies, organizations and public sector institutions awarded PUD 3 with the Wi-Fi at Work Award. Northwest Public Power Association (NWPPA) awarded PUD 3 with the Paul J. Raver Community Service Award at its Annual Meeting held on September 9, 2021.

COMMISSIONERS' REPORT

Mr. Farmer reported that he attended the recent PPC meeting, NWPPA Annual Meeting, and the Port of Allyn 100-year anniversary celebration.

GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:30 a.m.



THOMAS J FARMER (Sep 28, 2021 11:41 PDT)

Thomas J Farmer, President



Linda R. Gott (Sep 28, 2021 11:42 PDT)

Linda R. Gott, Vice President

ATTEST:



Bruce E. Jorgenson (Sep 28, 2021 11:43 PDT)

Bruce E. Jorgenson, Secretary