

MINUTES OF
REGULAR MEETING OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO. 3
OF MASON COUNTY, WASHINGTON

President Farmer called the regular meeting of the Mason PUD 3 No. 3 board of commissioners to order at 10:00 a.m. The meeting was held virtually using Microsoft Teams in Shelton, Washington, on Tuesday, November 23, 2021.

District officers present were: Commissioners Thomas J. Farmer, Bruce E. Jorgenson, and Linda R. Gott; Manager Annette Creekpaum; Attorney Robert Johnson; Finance Manager/Treasurer Sherry Speaks and Risk Manager/Auditor Brian Taylor.

The following PUD 3 personnel were present: IS Manager John Bennett; Benefits Safety and Environmental Programs Coordinator Ali Burgess; Communications & Government Relations Manager Lynn Eaton; Director of Business Operations Michelle Endicott; Customer Service Manager Diane Hennessy; Director of Engineering & Utility Services Justin Holzgrove; Operations Manager Chris Miller, Energy Services Manager Koral Miller; Network Systems & Cyber Security Joel Moore, Power Manager Michele Patterson, Purchasing Manager Jennifer Renecker, and Administration Services Manager Mary Taylor-Monger (recorded minutes).

Members of the public in attendance (video conference) were: Randy Lewis of Shelton and Mark Golda of Shelton.

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Mr. Farmer reviewed the items listed on the consent agenda. Ms. Gott moved; motion seconded by Mr. Farmer to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

- a. Minutes of the November 9, 2021, public hearing and regular commission meeting.
- b. Voucher Nos. (November 16, 2021) 159347 through 159431 \$ 3,534,630.79
(Includes electronic funds transfer payment Nos. 30603-30799)
- c. Voucher Nos. (November 23, 2021) 159432 through 159471 \$ 436,230.00
(Includes electronic funds transfer payment Nos. 30800-30817)
- Total** \$ 3,970,860.79
- d. Governance Policy Expense Approval
- e. BPA Contract Revision #01TX-10421
- f. Void accounts payable check for the week ending November 19, 2021, in the amount of \$2,211.81.

*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

PUBLIC COMMENTS

Resident Golda made a public comment, asking clarifying questions and requesting additional information.

ACTION ITEMS

Recommendation was made to Approve Resolution No. 1774, “A Resolution Establishing commission voting District for Mason County PUD No. 3”.

Mrs. Creekpaum stated that after the 2020 census was completed it was evaluated to ensure even population distribution within the 3 commission districts. Boundary lines were adjusted in the Alderbrook area after a voter annexation request to move from PUD 3 voting district to PUD 1 voting district to align with their power provider. Population in Mason County has increased but evenly in commission districts. This information was presented and available for public comment at the November 9, 2021 commission meeting. No public comment was received.

Ms. Gott moved, motion seconded by Mr. Jorgenson to approve Resolution No. 1774. MOTION PASSED UNANIMOUSLY.

Recommendation was made to Approve Resolution No. 1775, “A Resolution Adopting the Budget for the Fiscal Year 2022 as Presented and/or Amended”.

Mrs. Creekpaum and Mrs. Speaks reviewed the proposed 2022 budget that was presented at the November 9, 2021 public hearing. Mrs. Creekpaum noted for the record that no further public comment had been received since the hearing.

Mr. Farmer moved, motion seconded by Ms. Gott to approve Resolution No. 1775. MOTION PASSED UNANIMOUSLY.

Recommendation was made to Approve Resolution No. 1776, “A Resolution Revising Certain Rate Schedules”.

At Mrs. Creekpaum’s request, Ms. Patterson provided an overview of the proposed revised rate schedules as presented at the public hearing on November 9, 2021. Mr. Farmer added that the rate schedules are studied and careful consideration is taken when increases are proposed. The proposed rate increase supports the proposed 2022 budget.

Ms. Gott moved, motion seconded by Mr. Farmer to Approve Resolution No. 1776. MOTION PASSED UNANIMOUSLY.

Recommendation was made to Approve Resolution No. 1777, “A Resolution to Declare a Major Disaster and to Designate Agents from PUD 3 to Sign Application for FEMA Funds”.

At Mrs. Creekpaum’s request, Mrs. Eaton provided an overview of the recent wind and rainstorm that affected 3,300 PUD 3 customers. Mrs. Creekpaum continued by stating PUD 3 staff is gathering cost totals and will be prepared to submit if Mason County qualifies for FEMA.

Mr. Jorgenson moved, motion seconded by Ms. Gott to approve Resolution no. 1777. MOTION PASSED UNANIMOUSLY.

STAFF REPORT

Mrs. Speaks reviewed the status of the budget as of October 31, 2021, with the commissioners. The month-end receipts for October were \$6.2 million, expenditures were \$6.3 million. Finishing the month of October with a positive year to date budget balance of \$1.8 million.

Mrs. Speaks then provided the treasurer's report of funds through October 2021. The opening cash balance for October was \$3.9 million and was \$3.8 million at month's end. The total of all funds at month-end were \$34 million.

Mrs. Creekpau reported on the current COVID-19 efforts. As of November 23, 2021, there are 5607 confirmed COVID-19 cases, and seventy-two (72) COVID related deaths in Mason County. There were 288 new confirmed cases in the last fourteen (14) days. Washington State, as of November 23, 2021, has 762,008 confirmed COVID-19 cases, 9,139 COVID related deaths, and 10.5 million vaccinations given.

Mrs. Creekpau announced two awards that will be presented at the upcoming Washington Public Utility Districts Association (WPUA) Annual Meeting. PUD 3 Risk Manager/Auditor Brian Taylor's daughter, Katherine, will be presented with the WPUA Scholarship. PUD 3 Retiree, Joel Myer, will receive the Heritage Life Award. Mr. Myer was nominated last year for this award but there was a delay in the presentation.

Mrs. Creekpau said she met with Mason County Administrator Mark Neary. She updated Mr. Neary on PUD 3 activities and discussed many other items.

Mrs. Creekpau reported on a recent customer comment. The customer wanted to recognize her recent interaction with customer service stating, "it's a joy to pay your bill".

At Mrs. Creekpau's request, Mrs. Eaton presented commission with a legislative report.

Mrs. Creekpau stated that December 7 is the last commission meeting of 2021 so officer positions for 2022 should be discussed.

COMMISSIONERS' REPORT

Ms. Gott reported that she and Mrs. Creekpau had an impromptu informal discussion with county commissioner Kevin Shutt about making good use of the American Rescue Plan Act (ARPA) funds. On November 19 she spent the day at the Johns Prairie Office, along with three (3) NoaNet senior management team members and cinematographers from California to record a segment of rural broadband that will be aired on the Discovery Channel.

Mr. Farmer reported that he attended the WPAG and WPUA meetings.

GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:57 a.m.



THOMAS J FARMER (Dec 7, 2021 14:24 PST)

Thomas J Farmer, President

Linda R. Gott

Linda R. Gott (Dec 7, 2021 16:56 PST)

Linda R. Gott, Vice President

ATTEST:

Bruce E. Jorgenson

Bruce E. Jorgenson (Dec 8, 2021 11:04 PST)

Bruce E. Jorgenson, Secretary