

MINUTES OF
REGULAR MEETING OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO. 3
OF MASON COUNTY, WASHINGTON

President Gott called the regular meeting of the Mason PUD 3 No. 3 board of commissioners to order at 10:00 a.m. The meeting was held virtually using Microsoft Teams in Shelton, Washington, on Tuesday, February 8, 2022.

District officers present were: Commissioners Linda R. Gott, Bruce E. Jorgenson, and Thomas J. Farmer; Manager Annette Creekpaum; Attorney Robert Johnson; Finance Manager/Treasurer Sherry Speaks and Risk Manager/Auditor Brian Taylor.

The following PUD 3 personnel were present: IS Manager John Bennett; Communications & Government Relations Manager Lynn Eaton; Director of Business Operations Michelle Endicott; Customer Service Manager Diane Hennessy; Director of Engineering & Utility Services Justin Holzgrove; Network Systems & Cyber Security Joel Moore, Power Manager Michele Patterson, Purchasing Manager Jennifer Renecker; and Administration Services Manager Mary Taylor-Monger (recorded minutes).

Members of the public in attendance were Randy Lewis (arrived 10:02 a.m.) of Shelton and Dedrick Allen of *Mason Web TV*.

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Ms. Gott reviewed the items listed on the consent agenda. Mr. Farmer moved; motion seconded by Mr. Jorgenson to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

- | | | |
|--|--------------|-------------------|
| a. Minutes of the January 25, 2022, regular commission meeting. | | |
| b. Voucher Nos. (February 01, 2022) 160100 through 160150
(Includes electronic funds transfer payment Nos. 32013-32029) | \$ | 392,342.13 |
| c. Voucher Nos. (February 08, 2021) 160151 through 160208
(Includes electronic funds transfer payment Nos. 32030-32057) | \$ | <u>466,184.80</u> |
| | Total | \$ 858,526.93 |
| d. Governance Policy Expense Approval | | |
| e. Void accounts payable checks for the week ending February 4 in the total amount of \$6,494.98. | | |

*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

PUBLIC COMMENT

No public comment was given.

ACTION ITEM

Recommendation was made to approve Resolution No. 1780, A Resolution “Modifying the Working/Revolving Fund and Repealing Resolution No. 1600”. Mrs. Creekpau stated that this is a housekeeping item that is reviewed yearly and it was determined to decrease the number of cash drawers in customer service.

Mr. Farmer moved, motion seconded by Mr. Jorgenson to approve Resolution No. 1780. After a brief discussion, MOTION PASSED UNANIMOUSLY.

STAFF REPORT

Mrs. Creekpau reported on the current COVID-19 efforts. As of February 3, 2022, there are 10,044 confirmed COVID-19 cases, and one hundred fourteen (114) COVID related deaths in Mason County. There were 3,182 new confirmed cases in the last fourteen (14) days. Washington State has 1.4 million confirmed COVID-19 cases, 11,099 COVID related deaths, and 13 million vaccinations given.

At Mrs. Creekpau’s request, Mrs. Hennessy provided commission with an update on customer service high bill inquiries and the status of delinquent accounts.

At Mrs. Creekpau’s request, Mr. Holzgrove provided commission with the results of the 2021 power theft investigation and ground fault audits.

At Mrs. Creekpau’s request, Mrs. Eaton provided commission with a legislative report.

Mrs. Creekpau reported on the recent All Employee Virtual Annual Meeting. The PUD theme for 2022 “Leading the way”, was discussed with employees.

Mrs. Creekpau stated that the upcoming NoaNet meeting will include a presentation by PUD 3.

COMMISSIONERS’ REPORT

Mr. Farmer reported that he attended the Western Public Agencies Group (WPAG), Northwest Requirements Utilities (NRU), Pacific Northwest Utilities Conference Committee (PNUC), Public Power Council (PPC), and the All-Employee Annual Virtual Meeting.

Ms. Gott reported that she attended the Western Public Agencies Group (WPAG), Pacific Northwest Utilities Conference Committee (PNUC), Public Power Council (PPC),

GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:39 a.m.

Linda R. Gott

Linda R. Gott (Feb 22, 2022 12:36 PST)

Linda R. Gott, President

T.J.F.

Thomas J Farmer (Feb 23, 2022 08:05 PST)

Thomas J. Farmer, Vice President

ATTEST:

Bruce E. Jorgenson

Bruce E. Jorgenson (Feb 23, 2022 08:05 PST)

Bruce E. Jorgenson, Secretary