

MINUTES OF
REGULAR MEETING OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO. 3
OF MASON COUNTY, WASHINGTON

President Gott called the regular meeting of the Mason PUD 3 No. 3 board of commissioners to order at 10:00 a.m. The meeting was held virtually using Microsoft Teams in Shelton, Washington, on Tuesday, February 22, 2022.

District officers present were: Commissioners Linda R. Gott, Bruce E. Jorgenson, and Thomas J. Farmer; Manager Annette Creekpaum; Attorney Robert Johnson; Finance Manager/Treasurer Sherry Speaks and Risk Manager/Auditor Brian Taylor.

The following PUD 3 personnel were present: IS Manager John Bennett; Communications & Government Relations Manager Lynn Eaton; Director of Business Operations Michelle Endicott; Customer Service Manager Diane Hennessy; Director of Engineering & Utility Services Justin Holzgrove; Energy Services Manager Koral Miller; Network Systems & Cyber Security Joel Moore, Purchasing Manager Jennifer Renecker; and Administration Services Manager Mary Taylor-Monger (recorded minutes).

Members of the public in attendance were KJ Koning (arrived 10:02 a.m.) of Shelton, Rebecca Waite of Shelton, Randy Lewis of Shelton, and Dedrick Allen of *Mason Web TV*.

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Ms. Gott reviewed the items listed on the consent agenda. Mr. Farmer moved; motion seconded by Mr. Jorgenson to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

- | | | |
|--|--------------|---------------------|
| a. Minutes of the February 8, 2022, regular commission meeting. | | |
| b. Voucher Nos. (February 15, 2022) 160209 through 160283
(Includes electronic funds transfer payment Nos. 32058-32255) | \$ | 1,477,163.60 |
| c. Voucher Nos. (February 22, 2021) 160284 through 160336
(Includes electronic funds transfer payment Nos. 32256-32290) | \$ | <u>5,331,183.37</u> |
| | Total | \$ 6,808,346.97 |
| d. Governance Policy Expense Approval | | |
| e. Accounts to write off-deceased customers with no assets and bankruptcies in the total amount of \$645.85. | | |
| f. Void accounts payable checks for the week ending February 18 in the total amount of \$4,953.61. | | |

*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

PUBLIC COMMENT

Ms. Waite and Mr. Koning provided public comment.

ACTION ITEM

Recommendation was made to approve Resolution No. 1781, “A Resolution Declaring Distribution System Items Surplus (PCB Free and Non-PCB Contaminated)”.

Mrs. Creekpauam stated that this process is for tracking purposes of transformers and reclosers no longer used or needed by the district.

Mr. Farmer moved, motion seconded by Ms. Gott to approve Resolution No. 1781. MOTION PASSED UNANIMOUSLY.

STAFF REPORT

Mrs. Speaks reviewed the status of the budget as of January 31, 2022, with the commissioners. The month-end receipts for January were \$8.2 million, expenditures were \$7.8 million. Finishing the month of January with a positive year to date budget balance of \$377,208.

Mrs. Speaks then provided the treasurer’s report of funds through January 2022. The opening cash balance for January was \$3.6 million and was \$5 million at month’s end. The total of all funds at month-end were \$33 million.

Mrs. Creekpauam reported on the current COVID-19 efforts. As of February 17, 2022, there are 10,774 confirmed COVID-19 cases, and one hundred twenty-five (125) COVID related deaths in Mason County. There were 2,072 new confirmed cases in the last fourteen (14) days. Washington State has 1.4 million confirmed COVID-19 cases, 11,615 COVID related deaths, and 13 million vaccinations given. Governor Inslee announced that the vaccination requirement for large events will be lifted on March 1, 2022, and the indoor mask mandate shall be lifted on March 21, 2022. The Mason County Health Department reported a decline in hospital admittance and COVID cases and will no longer document contract tracing, instead it will be the responsibility of affected individuals. Mrs. Creekpauam stated that PUD 3 will follow the Labor and Industry standards and will wait to hear of any changes in requirements. As previously reported, the offices will remain closed to the public but will accept appointments for in person assistance.

Mrs. Creekpauam provided a telecommunications report stating that forty-three (43) new applications were received in January 2022, compared to fifty-eight (58) in 2021. She also provided information on the annual tree trimming report stating that operations trimmed trees along 1,143 spans of service which translates to 60.6 miles.

At Mrs. Creekpauam’s request, Mrs. Eaton reported on a recent visit with Representative Kilmer and members of the United States Department of Agriculture (USDA), including newly appointed Under Secretary for Rural Development Xochitl Torres Small and USDA State Representative Helen Price Johnson. Attendees visited the USDA funded 3 Fingers broadband project in Grapeview where PUD staff shared information about PUD Fiberhoods and complications of the federal grant and obstacles of

the project. A discussion continued at the PUD 3 Operations Center regarding infrastructure in rural areas.

Mrs. Creekpaum reported that she attended the American Public Power Association (APPA) CEO conference and participated in the Northwest Requirements Utilities (NRU) CEO interviews.

COMMISSIONERS' REPORT

Mr. Farmer reported that he attended the NoaNet meeting, USDA Grapeview site visit, and WPUDA meetings.

Ms. Gott reported that she attended the NoaNet meeting, WPUDA meetings, and a ceremony at Kitsap PUD for outgoing Manager Robert Hunter.

DISCUSSION ITEMS

Mr. Farmer thanked the members of the public for attending and providing comment.

GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:35 a.m.



Linda R. Gott (Mar 8, 2022 13:38 PST)

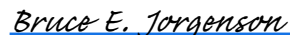
Linda R. Gott, President



THOMAS J FARMER (Mar 8, 2022 14:11 PST)

Thomas J. Farmer, Vice President

ATTEST:



Bruce E. Jorgenson (Mar 8, 2022 15:06 PST)

Bruce E. Jorgenson, Secretary