

MINUTES OF  
REGULAR MEETING OF COMMISSIONERS  
OF PUBLIC UTILITY DISTRICT NO. 3  
OF MASON COUNTY, WASHINGTON

President Gott called the regular meeting of the Mason PUD 3 No. 3 board of commissioners to order at 10:00 a.m. The meeting was held virtually using Microsoft Teams in Shelton, Washington, on Tuesday, March 8, 2022.

District officers present were: Commissioners Linda R. Gott, Bruce E. Jorgenson, and Thomas J. Farmer; Manager Annette Creekpau; Attorney Robert Johnson; Finance Manager/Treasurer Sherry Speaks (*absent*) and Risk Manager/Auditor Brian Taylor.

The following PUD 3 personnel were present: IS Manager John Bennett; Communications & Government Relations Manager Lynn Eaton; Director of Business Operations Michelle Endicott; Customer Service Manager Diane Hennessy; Director of Engineering & Utility Services Justin Holzgrove; Energy Services Manager Koral Miller; Network Systems & Cyber Security Joel Moore; Power Manager Michele Patterson; Purchasing Manager Jennifer Renecker; and Administration Services Manager Mary Taylor-Monger (recorded minutes).

Members of the public in attendance were Randy Lewis of Shelton, and Dedrick Allen of *Mason Web TV*.

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Ms. Gott reviewed the items listed on the consent agenda. Mr. Farmer moved; motion seconded by Mr. Jorgenson to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

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|---|--------------|-------------------|
| a. Minutes of the February 22, 2022, regular commission meeting.  |              |                   |
| b. Voucher Nos. (March 01, 2022) 160337 through 160429<br>(Includes electronic funds transfer payment Nos. 32291-32491) | \$           | 2,149,861.85      |
| c. Voucher Nos. (March 08, 2022) 160430 through 160474<br>(Includes electronic funds transfer payment Nos. 32492-32517) | \$           | <u>344,368.39</u> |
|   | <b>Total</b> | \$ 2,494,230.24   |
| d. Governance Policy Expense Approval   |              |                   |

\*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

PUBLIC COMMENT

No public comment was given.

## STAFF REPORT

Mrs. Creekpaum reported on the current COVID-19 efforts. As of March 7, 2022, there are 11,130 confirmed COVID-19 cases, and one hundred twenty-six (126) COVID related deaths in Mason County. There were 399 new confirmed cases in the last fourteen (14) days. Governor Inslee changed the masking mandate lift from March 21, 2022 to March 12, 2022. Mrs. Creekpaum stated that PUD 3 will follow the Labor and Industry standards and will wait to hear of any changes in requirements. We are looking at a possible soft opening of the lobbies in April 2022. Until a decision is made, offices will remain closed to the public and we will continue to accept appointments for in person assistance.

Mrs. Creekpaum provided a telecommunications report stating that thirty-one (31) new construction applications were received in February 2022.

At Mrs. Creekpaum's request, Mr. Holzgrove provided commission with a presentation on a new inspection driven work tool that was developed for more efficiencies in making repairs in the field. This technology advancement tracks the problems and staff may refer to the program when in an area and be able to make repairs and document its completion. This was an NISC tracking system for inspections but was enhanced to include tracking and progress of repairs.

Mrs. Creekpaum stated that the Mason County Journal has printed an article on the sale of the PUD 3 property on Dayton Airport Rd to Mason County even though a purchase and sale agreement has not been received. Mr. Johnson stated that a draft agreement has been issued and is being reviewed with the expectation of finalizing in the next few days.

Mrs. Creekpaum said that Public Power Council (PPC) will be doing a zoom meeting for public officials called "fuel" on Friday, March 11, 2022.

Mrs. Creekpaum advised commission of the current supply chain issues. This is an industry wide problem affecting cost and lead times for delivery. Recently a bid for transformers was submitted to eleven (11) companies with only one (1) response and price quote. She stated that a resolution will be prepared for the next commission meeting to clearly state an emergency so we may go forward with the order without a formal bid due to the lack of response and time issues. Mr. Johnson reiterated that this situation constitutes an emergency resolution based on the availability and lead time of products ordered.

At Mrs. Creekpaum's request, Mrs. Eaton provided commission with a legislative report.

## COMMISSIONERS' REPORT

Mr. Farmer reported that he attended the American Public Power Association (APPA) Legislative Rally in Washington D.C. along with the Washington Public Utility Districts Association (WPUDA) group.

Ms. Gott reported that she attended the virtual Western Electric System Transmission Connecting the West seminar.

DISCUSSION ITEMS

Mr. Farmer asked fellow commissioners about the possibility of returning to in person commission meetings. Mr. Jorgenson and Ms. Gott are in favor. Mrs. Creekpaum stated that we are ready to have in person meetings and will follow the guidelines provided by the state. Mr. Johnson added that discussions are still taking place and recommend waiting for guidance from the Governor's office.

GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:41 a.m.



Linda R. Gott (Mar 22, 2022 13:31 PDT)

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Linda R. Gott, President



THOMAS J FARMER (Mar 22, 2022 13:33 PDT)

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Thomas J. Farmer, Vice President

ATTEST:

Bruce E. Jorgenson

Bruce E. Jorgenson (Mar 22, 2022 14:39 PDT)

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Bruce E. Jorgenson, Secretary