

MINUTES OF
REGULAR MEETING OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO. 3
OF MASON COUNTY, WASHINGTON

President Gott called the regular meeting of the Mason PUD 3 No. 3 board of commissioners to order at 10:00 a.m. The meeting was held in the PUD 3 auditorium, at 2621 E Johns Prairie Road in Shelton, Washington and virtually using Microsoft Teams in Shelton, Washington, on Tuesday, April 26, 2022.

District officers present were: Commissioners Linda R. Gott, Bruce E. Jorgenson (absent), and Thomas J. Farmer; Manager Annette Creekpaum; Attorney Robert Johnson; Finance Manager/Treasurer Sherry Speaks, and Risk Manager/Auditor Brian Taylor.

The following PUD 3 personnel were present: IS Support Technician Uli Brambila; Communications & Government Relations Manager Lynn Eaton (virtual); Customer Service Manager Diane Hennessy; Director of Engineering & Utility Services Justin Holzgrove; System Engineering Manager Tom Johnson (arrived 10:01); Energy Services Manager Koral Miller; Power Manager Michele Patterson; Purchasing Manager Jennifer Renecker (virtual); Administration Services Manager Mary Taylor-Monger (recorded minutes).

Member of the public in attendance was Randy Lewis of Shelton.

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Ms. Gott reviewed the items listed on the consent agenda. Mr. Farmer moved; motion seconded by Ms. Gott to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

- a. Minutes of the April 12, 2022, regular commission meeting.
- b. Voucher Nos. (April 19, 2022) 160828 through 160887 \$ 378,337.63
(Includes electronic funds transfer payment Nos. 33328-33355)
- c. Voucher Nos. (April 26, 2022) 160888 through 160960 \$ 2,019,634.22
(Includes electronic funds transfer payment Nos. 33356-33558)
- Total** \$ 2,397,971.85
- d. Governance Policy Expense Approval
- e. Void accounts payable checks the week ending April 22, 2022 in the total amount of \$408.18.
- f. Accounts to write off-deceased customers with no assets and bankruptcies in the total amount of \$760.06.

*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

PUBLIC COMMENT

No public comment was given.

CORRESPONDENCE

Mr. Farmer read a thank you letter received from Congressman Kilmer for the PUD hosting Under Secretary for Rural Development, Xochitl Torres Small.

STAFF REPORT

Mrs. Speaks reviewed the status of the budget as of March 31, 2022, with the commissioners. The month-end receipts for March were \$9.2 million, expenditures were \$8.3 million. Finishing the month of March with a month end positive budget of \$942,000.

Mrs. Speaks then provided the treasurer's report of funds through March 2022. The opening cash balance for March was \$5.9 million and was \$5.5 million at month's end. The total of all funds at month-end were \$33.5 million.

Mrs. Creekpaum reported on the current COVID-19 efforts. As of April 25, 2022, there are 11,456 confirmed COVID-19 cases, and one hundred forty-one (141) COVID related deaths in Mason County. There were 75 new confirmed cases in the last fourteen (14) days. Washington State as of April 24, 2022, has 1.4 million confirmed COVID-19 cases and 12,668 COVID related deaths. There were 181 new cases in the last fourteen (14) days.

Mrs. Creekpaum stated that the Letter of Understanding of alternate work schedule of 4-10 hour shifts was approved by the Union last week. PUD 3 lobbies will re-open to the public and the work schedule of Monday thru Thursday, 7:00 a.m. to 5:30 p.m. will begin on May 2, 2022.

Mrs. Creekpaum reported that the Wartsilla engines are in the process of being removed from the Olympic View location by Generators Plus.

Mrs. Creekpaum reported on recent reports from the Bonneville Power Administration (BPA). There will be a Wildlife Mitigation meeting at the end of April. They have reported that only 2 percent of its 15,000 circuit miles are at an elevated risk. Fortunately, Mason PUD 3 is not in the elevated risk areas. She continued her report with information on a BPA transmission rebuild from Shelton to Port Angeles. This includes 107 fiber miles and 60 miles of transmission lines. This project will begin in the spring of 2024. Mrs. Creekpaum announced that PUD 3, as of October 1, 2022, no longer qualifies for the low-density discount (LDD). This will have an effect to the contract and rate. This shows that growth in Mason County has a cost as we grow from a small to medium size utility.

At Mrs. Creekpaum's request, Mr. Holzgrove reported on an Interlocal Agreement with Mason County for internet redundancy to the county downtown office and the public works office that hosts the emergency operations center (EOC). A five (5) year Interlocal Agreement will be presented for approval at the next commission meeting.

COMMISSIONERS' REPORT

Mr. Farmer reported that he attended the NoaNet and WPUA meetings and will be attending the PPC meeting next week.


Ms. Gott reported that she attended the NoaNet meeting, WPUA (virtually), and a virtual meeting with the State Auditor for a preliminary review of the upcoming audit.

DISCUSSION ITEM

Ms. Gott announced an opportunity for commissioners to attend a tour of the Ice Harbor Dam on June 21, 2022. To participate it would be necessary to cancel or reschedule the PUD 3 commission meeting scheduled for that day. Ms. Gott motioned, seconded by Mr. Farmer to amend the June 2022 calendar and reschedule the June 21, 2022 commission meeting to June 28, 2022. MOTION PASSED UNANIMOUSLY.

GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:32 a.m.



Linda R. Gott (May 10, 2022 10:57 PDT)

Linda R. Gott, President



Thomas J Farmer (May 10, 2022 15:52 PDT)

Thomas J. Farmer, Vice President

ATTEST:



Bruce E. Jorgenson (May 10, 2022 15:53 PDT)

Bruce E. Jorgenson, Secretary