

MINUTES OF
REGULAR MEETING OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO. 3
OF MASON COUNTY, WASHINGTON

President Gott called the regular meeting of the Mason PUD 3 No. 3 board of commissioners to order at 10:00 a.m. The meeting was held in the PUD 3 auditorium, at 2621 E Johns Prairie Road in Shelton, Washington and virtually using Microsoft Teams in Shelton, Washington, on Tuesday, May 10, 2022.

District officers present were: Commissioners Linda R. Gott, Bruce E. Jorgenson, and Thomas J. Farmer; Acting Manager Michelle Endicott, Manager Annette Creekpaum (absent); Attorney Robert Johnson; Finance Manager/Treasurer Sherry Speaks, and Risk Manager/Auditor Brian Taylor.

The following PUD 3 personnel were present: Communications & Government Relations Manager Lynn Eaton; Customer Service Manager Diane Hennessy; Director of Engineering & Utility Services Justin Holzgrove; Energy Services Manager Koral Miller; Network Systems & Cyber Security Joel Moore; Power Manager Michele Patterson; Administration Services Manager Mary Taylor-Monger (recorded minutes).

Members of the public in attendance were Marty Crow of Shelton, Randy Lewis of Shelton, and Juli Tuson (virtual) of Shelton.

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Ms. Gott reviewed the items listed on the consent agenda. Ms. Gott moved; motion seconded by Mr. Farmer to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

- a. Minutes of the April 26, 2022, regular commission meeting.
- b. Voucher Nos. (May 3, 2022) 160961 through 161029 \$ 422,492.00
(Includes electronic funds transfer payment Nos. 33559-33582)
- c. Voucher Nos. (May 10, 2022) 161030 through 161128 \$ 1,124,658.32
(Includes electronic funds transfer payment Nos. 33583-33780)
- Total** \$ 1,547,150.32
- d. Governance Policy Expense Approval
- e. Void accounts payable checks the week ending May 5, 2022 in the total amount of \$2,124.04.

*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

PUBLIC COMMENT

No public comment was given.

ACTION ITEMS

Recommendation was made to approve an Interlocal Agreement with Mason County for an Internet Redundancy Program.

At Mrs. Endicott's request, Mr. Holzgrove explained to commission that this is a 5-year Interlocal Agreement providing business continuity to secure a redundant cable diverse, geo-diverse, and network-diverse route for its internet traffic for the Mason County downtown campus and public works & emergency operations center. This will not attempt to provide or replace the county's primary retail internet service and is strictly for backup.

Mr. Jorgenson moved, motion seconded by Mr. Farmer, to approve the Interlocal Agreement with Mason County for an Internet Redundancy Program. MOTION PASSED UNANIMOUSLY.

Recommendation was made to award bid L1-2022 Utility Ground Clearance, Line Clearance, and Related Vegetation Services to responsible bidder Asplundh Tree Expert, LLC.

Mrs. Endicott explained that Asplundh was the only bidder responding to the call for bids. This is a one (1) year contract with the option to extend. The last contract was awarded in 2018 to the lowest bidder, Asplundh Tree Expert, LLC.

Mr. Farmer moved, motion seconded by Mr. Jorgenson, to award bid L1-2022 Utility Ground clearance, Line Clearance, and Related Vegetation Services to responsible bidder Asplundh Tree Expert, LLC. MOTION PASSED UNANIMOUSLY.

STAFF REPORT

Mrs. Endicott reported on the current COVID-19 efforts. As of May 5, 2022, there are 11,597 confirmed COVID-19 cases, and one hundred forty-one (141) COVID related deaths in Mason County. There were 158 new confirmed cases in the last fourteen (14) days up from seventy-five (75) reported by Annette Creekpau at the April 26, 2022 meeting from the prior fourteen (14) day window. Washington State as of May 3, 2022, has 1.5 million confirmed COVID-19 cases and 12,691 COVID related deaths. She stated that Mason County reported recently that cases are up from three (3) per day to twenty (20) per day and they are expecting a bubble as transmission rates have been on the rise. The recent increase in COVID cases has not yet affected PUD 3 staff.

Mrs. Endicott stated that the second week of the alternate work schedule of 4–10-hour shifts is underway. This schedule allows for extended business hours Monday through Thursday from 7:00 a.m. to 5:30 p.m.

Mrs. Endicott announced that PUD 3 employee, Dawn Myers, was awarded the Shelton-Mason County Chamber of Commerce Citizen of the Year award.

At Mrs. Endicott's request, Mrs. Eaton provided commission with a legislative report.

COMMISSIONERS' REPORT

Mr. Farmer reported that he attended the North Mason Chamber lunch and learn event where Mrs. Eaton was the guest speaker discussing PUD 3 plans to add capacity through infrastructure expansion in Belfair. He also attended the Northwest Requirements Utilities (NRU) resource management meeting in conjunction with a presentation and tour of the NuScale Facility, and the Public Power Council Meeting (PPC).

Ms. Gott reported that she attended the Public Power Council (PPC) and the NoaNet Board Workshop.

GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:24 a.m.



Linda R. Gott (May 31, 2022 12:31 PDT)

Linda R. Gott, President



Thomas J Farmer (May 31, 2022 14:23 PDT)

Thomas J. Farmer, Vice President

ATTEST:



Bruce E. Jorgenson (May 31, 2022 15:20 PDT)

Bruce E. Jorgenson, Secretary