

MINUTES OF  
REGULAR MEETING OF COMMISSIONERS  
OF PUBLIC UTILITY DISTRICT NO. 3  
OF MASON COUNTY, WASHINGTON

President Gott called the regular meeting of the Mason PUD 3 No. 3 board of commissioners to order at 10:00 a.m. The meeting was held in the PUD 3 auditorium, at 2621 E Johns Prairie Road in Shelton, Washington and virtually using Microsoft Teams in Shelton, Washington, on Tuesday, May 31, 2022.

District officers present were: Commissioners Linda R. Gott, Bruce E. Jorgenson (arrived 10:04), and Thomas J. Farmer; Manager Annette Creekpaum; Attorney Robert Johnson; Finance Manager/Treasurer Sherry Speaks, and Risk Manager/Auditor Brian Taylor (absent).

The following PUD 3 personnel were present: IS Manager John Bennett; Director of Business Operations Michelle Endicott; Customer Service Manager Diane Hennessy; Director of Engineering & Utility Services Justin Holzgrove; Network Systems & Cyber Security Joel Moore; Power Manager Michele Patterson (virtual); Purchasing Manager Jennifer Renecker (virtual); Administration Services Manager Mary Taylor-Monger (recorded minutes).

Members of the public in attendance were Randy Lewis of Shelton, and Juli Tuson (virtual) of Shelton.

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

CONSENT AGENDA

Ms. Gott reviewed the items listed on the consent agenda. Mr. Farmer moved; motion seconded by Ms. Gott to adopt the consent agenda. MOTION PASSED BY TWO-THIRDS. By adopting the consent agenda, the following items were approved:

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|---|------------------------------|
| a. Minutes of the May 10, 2022, regular commission meeting.   |                              |
| b. Voucher Nos. (May 17, 2022) 161129 through 161205<br>(Includes electronic funds transfer payment Nos. 33781-33806)   | \$ 3,747,504.12              |
| c. Voucher Nos. (May 24, 2022) 161206 through 161270<br>(Includes electronic funds transfer payment Nos. 33807-34006)   | \$ 1,244,678.11              |
| d. Voucher Nos. (May 31, 2022) 161271 through 161334<br>(Includes electronic funds transfer payment Nos. 34007-34023)   | \$ <u>682,473.79</u>         |
|   | <b>Total</b> \$ 5,674,656.02 |
| e. Governance Policy Expense Approval   |                              |
| f. Void accounts payable checks the week ending May 12, 2022 in the total amount of \$465.92, week ending May 19, 2022 in the total amount of \$128.04, week ending May 27, 2022 in the total amount of \$102.27. |                              |

\*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

## PUBLIC COMMENT

No public comment was given.

## STAFF REPORT

Mrs. Speaks reviewed the status of the budget as of April 30, 2022, with the commissioners. The month-end receipts for April were \$8.3 million, expenditures were \$7.3 million. Finishing the month of April with a month end positive budget of \$945,000.

Mrs. Speaks then provided the treasurer's report of funds through April 2022. The opening cash balance for April was \$5.5 million and was \$5.7 million at month's end. The total of all funds at month-end were \$33 million.

Mrs. Creekpau reported on the current COVID-19 efforts. As of May 26, 2022, there are 11,953 confirmed COVID-19 cases, and one hundred forty-one (141) COVID related deaths in Mason County. There were 306 new confirmed cases in the last fourteen (14) days. Washington State as of May 26, 2022, has 1.58 million confirmed COVID-19 cases and 12,967 COVID related deaths. She stated that PUD 3 had six (6) reported confirmed cases since the last commission meeting. She informed commission that Clallam County PUD has closed its lobbies to the public due to increased cases of COVID amongst staff and the public.

Mrs. Creekpau provided an engineering report stating that 365 new applications have been received year to date, compared to 335 in 2021. She continued with service orders stating a total of 516 year to date has been issued, compared to 397 in 2021. Telecom applications are also on the rise with 148 year to date.

At the request of Mrs. Creekpau, Mr. Holzgrove presented an update regarding a planned outage for approximately 2,300 customers on the Tahuya Peninsula on June 14. The District's Pole Inspection Test and Treatment program revealed seven transmission poles between the Belfair Substation and the Union River Substation that are due for replacement. The District will perform switching to keep as many customers served out of the Union River and Collins Lake Substations in power while line crews perform the work. Customers affected include Tahuya River Valley, Haven Lake, Wooten Lake, Lake Christine, Blacksmith, Erickson, Trudeau Mountain, Toonerville, Elfendahl Pass, Panther Lake, Tiger Lake, Mission Lake, and connecting communities. One of the transmission poles that needs to be replaced is installed in the Union River estuary. PUD 3 engineering staff worked with Washington Department of Fish & Wildlife and The Salmon Center to confirm existing utility easements and to construct access roads to the transmission poles on both the south and north sides of Union River. A ductile iron pole will be installed at the river crossing to delay future replacements. All Shelton and Belfair linemen will be working on this project, and the District is calling on a mutual aid crew from Grays Harbor PUD to minimize the outage window to 8:00 AM to 6:00 PM. Communication regarding the North Mason pole inspection and replacement program began as far back as 2021, with increasing details and correspondence to the community and affected customers up to two weeks before the planned outage. Mr. Holzgrove also reviewed the status of other major switching and substation and transmission projects planned for Summer 2022.

Mrs. Creekspaum reported that the Bonneville Power Administration (BPA) has joined the Western Energy Imbalance Market (EIM). She reviewed an email received from Troy Simpson of BPA which stated BPA has taken this important step toward grid modernization by joining EIM. This came after consideration of the progress made toward the California Independent System Operator's EIM readiness criteria, the status of each of BPA's EIM-critical grid modernization projects, and the risks associated with proceeding with the May 3 go-live date.

At Mrs. Creekspaum's request, Ms. Patterson proved a Purchased Power Statement for March and April 2022.

Mrs. Creekspaum reported on two (2) awards presented to Linda Gott at the recent Northwest Public Power Association (NWPPA) Annual Meeting. She received a Life Member Award for her notable contributions to the association and public power and the John M. George Public Service Award for demonstrating remarkable service to public power. Mrs. Creekspaum continued by stating that after four (4) terms as PUD 3 Commissioner, Ms. Gott will not be seeking re-election. There are four (4) candidates registered for the primary election.

#### COMMISSIONERS' REPORT

Mr. Farmer reported that he attended the NWPPA Annual meeting and congratulated Ms. Gott on her well-deserved awards.

Ms. Gott reported that she attended the NWPPA Annual meeting and NoaNet phone conference.

#### GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:40 a.m.



Linda R Gott (Jun 7, 2022 17:52 PDT)

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Linda R. Gott, President



Thomas J Farmer (Jun 7, 2022 15:57 PDT)

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Thomas J. Farmer, Vice President

ATTEST:



Bruce E. Jorgenson (Jun 7, 2022 15:58 PDT)

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Bruce E. Jorgenson, Secretary