

MINUTES OF  
REGULAR MEETING OF COMMISSIONERS  
OF PUBLIC UTILITY DISTRICT NO. 3  
OF MASON COUNTY, WASHINGTON

Vice President Farmer called the regular meeting of the Mason PUD 3 No. 3 board of commissioners to order at 10:00 a.m. The meeting was held in the PUD 3 auditorium, at 2621 E Johns Prairie Road in Shelton, Washington and virtually using Microsoft Teams in Shelton, Washington, on Tuesday, July 26, 2022.

District officers present were: Commissioners Linda R. Gott (absent), Bruce E. Jorgenson (virtual) and Thomas J. Farmer (virtual); Manager Annette Creekpaum; Attorney Robert Johnson; Finance Manager/Treasurer Sherry Speaks, and Risk Manager/Auditor Brian Taylor.

The following PUD 3 personnel were present: IS Manager John Bennett; Director of Business Operations Michelle Endicott (virtual); Customer Service Manager Diane Hennessey; Director of Engineering & Utility Service Justin Holzgrove; Power Manager Michele Patterson; Administration Services Manager Mary Taylor-Monger (recorded minutes).

Members of the public in attendance were Marty Crow of Shelton and Randy Lewis of Shelton

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

PUBLIC COMMENT

No public comment was given

CONSENT AGENDA

Mr. Farmer reviewed the items listed on the consent agenda. Mr. Jorgenson moved; motion seconded by Mr. Farmer to adopt the consent agenda. MOTION PASSED BY TWO-THIRDS. By adopting the consent agenda, the following items were approved:

- |  |                              |
|--|------------------------------|
| a. Minutes of the July 12, 2022, regular commission meeting.   |                              |
| b. Voucher Nos. (July 19, 2022) 161743 through 161802<br>(Includes electronic funds transfer payment Nos. 34747-34775) | \$ 2,572,304.42              |
| c. Voucher Nos. (July 26, 2022) 161803 through 161888<br>(Includes electronic funds transfer payment Nos. 34776-34980) | \$ <u>1,162,809.17</u>       |
|  | <b>Total</b> \$ 3,735,113.59 |
| d. Governance Policy Expense Approval  |                              |
| e. Void accounts payable for the week ending July 22, 2022 in the total amount of \$1,430.63                           |                              |

\*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

## STAFF REPORT

Mrs. Speaks reviewed the status of the budget as of June 30, 2022, with the commissioners. The month-end receipts for June were \$6.7 million, expenditures were \$6.1 million. Finishing the month of June with a month end positive budget of \$546,000.

Mrs. Speaks then provided the treasurer's report of funds through June 2022. The opening cash balance for June was \$6.6 million and was \$7.1 million at month's end. The total of all funds at month-end were \$35 million.

Mrs. Creekpau reported on the current COVID-19 efforts. As of July 21, 2022, there were 12,900 confirmed COVID-19 cases, and one hundred forty-eight (148) COVID related deaths in Mason County. There were 206 confirmed cases per 100,000 in the last seven (7) days. Washington State as of July 21, 2022, had 1.72 million confirmed COVID-19 cases and 13,572 COVID related deaths. She stated that PUD 3 had four (4) reported confirmed cases since the last commission meeting on July 12, 2022.

Mrs. Creekpau provided an engineering report stating that 538 new service applications have been received year to date compared to 499 in 2021. Service orders total 742 year to date compared to 595 in 2021.

At Mrs. Creekpau's request, Ms. Patterson provided a Purchased Power Statement for June 2022.

Mrs. Creekpau stated that Ms. Patterson will provide a presentation on the Updated Resource Plan to aid in the decision-making process for the commission action item that we be on the August 23, 2022 meeting agenda. This process is part of the Clean Energy Transformation Act (CETA) and a compliance requirement. Ms. Patterson said that the public hearing and commission action item will be on August 23, 2022 and the plan is due to Commerce by September 1, 2022. She reviewed the current resources utilized by PUD 3 and described specific resource investigations (SRI's) being considered for the future plan. Ms. Patterson explained the Bonneville Power Administration (BPA) contract and the requirement for public participation which included a published customer survey for input on PUD's Energy Resource Plan.

Mrs. Creekpau stated that staff is very busy finishing financial audits, working on 2023 budgets and two different cost of service studies: market study on non-union wages and CETA compliance requirements. Staff continues with Federal grant applications and first and foremost, customer workload requirements.

At Mrs. Creekpau's request, Mr. Holzgrove provided information on an upcoming BPA scheduled outage affecting the Mt. View Substation. He stated the outage will occur at midnight on August 6, 2022 and is scheduled for completion by 8:00 a.m. Because of the PUD's redundant, reliable system, switching will take place allowing for the other substations to handle the load of the Mt. View Substation which will keep customers in service.

COMMISSIONERS' REPORT

Mr. Farmer reported that he attended the July WPUA meetings, Allyn Days, and provided a Broadband presentation to the Democratic Women's group of Mason County.

GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:41 a.m.

*Linda R. Gott*

Linda R. Gott (Aug 9, 2022 13:39 PDT)

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Linda R. Gott, President

*T.J.F.*

THOMAS J FARMER (Aug 9, 2022 13:45 PDT)

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Thomas J. Farmer, Vice President

ATTEST:

*Bruce E. Jorgenson*

Bruce E. Jorgenson (Aug 9, 2022 13:46 PDT)

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Bruce E. Jorgenson, Secretary