

MINUTES OF  
REGULAR MEETING OF COMMISSIONERS  
OF PUBLIC UTILITY DISTRICT NO. 3  
OF MASON COUNTY, WASHINGTON

President Gott called the regular meeting of the Mason PUD 3 No. 3 board of commissioners to order at 10:00 a.m. The meeting was held in the PUD 3 auditorium, at 2621 E Johns Prairie Road in Shelton, Washington and virtually using Microsoft Teams in Shelton, Washington, on Tuesday, August 9, 2022.

District officers present were: Commissioners Linda R. Gott; Bruce E. Jorgenson, and Thomas J. Farmer; Manager Annette Creekpaum; Attorney Robert Johnson; Finance Manager/Treasurer Sherry Speaks, and Risk Manager/Auditor Brian Taylor (virtual).

The following PUD 3 personnel were present: IS Manager John Bennett; Communications & Government Relations Manager Lynn Eaton; Director of Business Operations Michelle Endicott; Customer Service Manager Diane Hennessey; Director of Engineering & Utility Service Justin Holzgrove; Energy Services Manager Koral Miller; Engineering Designer Ryan Patterson; Administration Services Manager Mary Taylor-Monger (recorded minutes).

Members of the public in attendance were Randy Lewis of Shelton and Juli Tuson of Shelton (virtual).

MODIFICATION AND/OR APPROVAL OF AGENDA

The agenda was approved as presented.

PUBLIC COMMENT

Mr. Lewis provided public comment.

CONSENT AGENDA

Ms. Gott reviewed the items listed on the consent agenda. Mr. Farmer moved; motion seconded by Mr. Jorgenson to adopt the consent agenda. MOTION PASSED UNANIMOUSLY. By adopting the consent agenda, the following items were approved:

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|---|--------------|-------------------|
| a. Minutes of the July 26, 2022, regular commission meeting.  |              |                   |
| b. Voucher Nos. (August 2, 2022) 161889 through 161968<br>(Includes electronic funds transfer payment Nos. 34981-35001) | \$           | 703,689.74        |
| c. Voucher Nos. (August 9, 2022) 161969 through 162037<br>(Includes electronic funds transfer payment Nos. 35002-35022) | \$           | <u>747,565.37</u> |
|   | <b>Total</b> | \$ 1,451,255.11   |
| d. Governance Policy Expense Approval   |              |                   |
| e. Void accounts payable for the week ending August 5, 2022 in the total amount of \$75.14.                             |              |                   |
| f. Accounts to write off-deceased customers with no assets and bankruptcies in the total amount of \$178.93.            |              |                   |

\*Vouchers audited and certified by the district auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

### STAFF REPORT

Mrs. Creekpau reported on the current COVID-19 efforts. As of August 4, 2022, there were 13,188 confirmed COVID-19 cases, and one hundred fifty-three (153) COVID related deaths in Mason County. There were 169 confirmed cases per 100,000 in the last seven (7) days. Washington State as of August 5, 2022, had 1.7 million confirmed COVID-19 cases and 13,725 COVID related deaths. There were 198 cases per 100,000 in the last seven (7) days.

Mrs. Creekpau stated that Juli Tuson and Randy Lewis were selected in the primary election to move forward to the general election for PUD 3 Commissioner District 1, replacing retiring Commissioner Linda Gott. The election will be held on November 8, 2022.

Mrs. Creekpau provided an engineering report stating that 612 new service applications have been received year to date compared to 606 in 2021. Service orders total 839 year to date compared to 702 in 2021. Telecommunications has received 104 new service applications year to date and 274 construction applications.

At Mrs. Creekpau's request, Mr. Holzgrove reported on the August 6, 2022 Bonneville Power Administration (BPA) scheduled outage affecting the Mt. View substation. He stated that all went to plan with no customer outages except for Sierra Pacific that took advantage of the scheduled outage to perform maintenance at its location.

At Mrs. Creekpau's request, Mr. Holzgrove reported on a customer comment regarding the transmission pole replacement at the Theler Center in Belfair. The customer passed on a "job well done" to the entire crew as they left the area in better condition than they found it.

At Mrs. Creekpau's request, Mrs. Hennessy provided a presentation on the customer bill redesign and an update on customer arrearages.

Mrs. Creekpau stated staff members from Clallam County PUD are visiting the customer service department at the Johns Prairie Operations Center to observe the use of National Information Solutions Cooperative (NISC).

Mrs. Creekpau said that the employee wellness fair will be held on August 17, 2022 and that a retiree newsletter and gift were provided to retired PUD 3 employees in lieu of an in person luncheon due to the ongoing COVID cases in Mason County.

Mrs. Creekpau reminded commission that a public hearing and request of a proposed vote of the updated resource plan will be held on August 23, 2022.

COMMISSIONERS' REPORT

Mr. Farmer reported that he attended the online Digital Equity Forum Survey and the virtual Energy Northwest meeting.

Ms. Gott reported that she attended the OPEB trust meeting and the PPC and PNUCC meetings

GOOD OF THE ORDER

With no further business appearing, the commission meeting adjourned at 10:32 a.m.

*Linda R. Gott*

Linda R. Gott (Aug 25, 2022 11:18 PDT)

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Linda R. Gott, President

*TJF*

Thomas J Farmer (Aug 25, 2022 11:25 PDT)

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Thomas J. Farmer, Vice President

ATTEST:

*Bruce E. Jorgenson*

Bruce E. Jorgenson (Aug 25, 2022 11:27 PDT)

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Bruce E. Jorgenson, Secretary